

## AUGUST 12, 2025 MEETING MINUTES

Formally approved August 26, 2025 meeting

PRESENT: Commissioners Scott E. Lynn and Trevor S. Finn; Also present: Norma Bird, Treasurer; Sue Kauwell, Prothonotary; Greg Molter, Planning; Keith Rine, Zoning; Chuck Jenkins, Treasurer's Office; Leslie Hosterman, SEDA-COG; Beth Goldman, Mark Giesen, Public; Anna Wiest, The Daily Item; Drew Mumich, Press Enterprise.

Mr. Lynn asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Finn moved to approve the minutes of the previous meeting. Mr. Lynn seconded. On called vote, all voted in favor.

General Account Disbursements	\$449,693.73
General Account Receipts	\$172,383.28
General Account Checking	\$2,817,148.61
Capital Reserve Fund	\$44,662.97
Operating Reserve	\$1,595,978.70
Total Checking	\$4,457,790.28
Act 13 Highway-Bridge	\$186,152.58
Act 44	\$124,031.43
Act 89	\$279,031.43
Children and Youth Checking	\$768,157.47
Debt Service Fund	\$1,534,306.44
Flood Mitigation	\$2,900.38
Hazardous Material Account Checking	\$14,469.07
Human & Community Services Checking	\$115,542.73
Improvement Fund Checking .01%	\$17,036.26
Liquid Fuels Checking	\$303,662.94
Offender Supervision Account Checking	\$63,499.45
Opioid Settlement Fund	\$234,902.98
Storm Water Ordinance Escrow	\$57,049.55
Uniform 911 Surcharge	\$1,019,796.63
Whole Homes Repair	\$15,319.00

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Lynn called for public comment. Ms. Goldman invited the public to Montour County's birthday celebration at 6 p.m. September 5 at Canal Park.

Mr. Lynn recessed the meeting to convene a public hearing on the 2025-2026 Human Services Plan. Mr. Molter said the plan encompasses both the Housing Assistance Program (HAP) and the Human Services Development Fund (HSDF). HAP funding has historically been set at \$10,812 annually, of which \$4,000.00 is set aside for administration. The income-eligible program provides a month's rent to those facing eviction or relocation from their existing housing. The HSDF of \$50,000.00 is utilized in seven ways as follows: In-home meal deliveries to shut-ins; Transportation such as food delivery, transport to work, adult daycare; Contracted services for 24-7 emergency assistance to those in need; Inter-agency coordination with such agencies as AGAPE, the Red Cross, Good Samaritan and state Department of Human Services for referrals and effective delivery of services; Chore services, which provides unskilled or semi-skilled home maintenance tasks, which allow people to remain in their homes; and Emergency shelter to assist those who need emergency shelter. Of the \$50,000.00 received, Montour Human Services has typically provided \$10,000.00 to the Gate House. This year, Mr. Molter said, the amount has been upped to \$15,000.00 as emergency shelter needs have grown. There being no public comment, the hearing was adjourned.

Mr. Lynn then convened the FYn2025 CDBG Final Public Hearing. Ms. Hosterman reviewed projects selected for funding as follows: Montour County - \$133,872.00 for removal of architectural barriers at the Montour-DeLong Fairgrounds; \$45,000.00 for preschool sponsorships at the DACC; and \$39,000.00 for SEDA-COG administration; Danville Borough - \$95,440.00 for Montour Street reconstruction; \$17,100.00 for SEDA-COG Administration. Ms. Hosterman reviewed the Fair Housing and 504 Officer resolutions. There being no public comment, the hearing was adjourned.

Mr. Lynn reconvened the public meeting.

There was no old business.

Under new business, Mr. Lynn moved to approve the Human Services Development Fund Grant application as presented with Greg Molter as signatory authority. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a professional services agreement of \$15,000.00 with Larson Design Group for design and construction for Bridge 7 repairs. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve purchase of service agreement on behalf of CYS/Probation as follows: KidsPeace National Center, Diakon Child Family and Community Services, County of Berks – Berks County Youth Center Shelter program. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a software services agreement with Info-Matrix Corporation for Children & Youth Services at an annual cost of \$28,800.00, the same rate as the current agreement. Mr. Lynn seconded. Mr. Finn questioned the cost of state and federal mandates and how public dollars could be better spent elsewhere. On called vote, all voted in favor.

Mr. Lynn moved to approve a memorandum of understanding between Montour and the Housing Authority of Montour County to engage SEDA-COG to perform an environmental review for the Authority. The review will be paid by the Housing Authority. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Lynn moved to approve a Consent to Assignment of Contract allowing the firm of Gabriel, Roeder, Smith & Company (GRS) to assume actuarial services for the Montour County Employees Retirement Fund currently provided by Korn Ferry. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve the payment of \$1,674.00 for advertisements to highlight the America 250PA observance. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Lynn noted a letter was drafted by Commissioner Chairman Rebecca Dressler to provide County support of the Danville Borough Memorial Park Improvements Project application to the T-Mobile Hometown Grant Program.

Mr. Finn moved to pay the following bills: General Account, \$653,223.09; Children & Youth, \$62,226.73; Liquid Fuels, \$61,399.16; Human and Community Service, \$1,803.15; Uniform 911 \$133,356.73; Operating Reserve \$21,558.10; Other, \$30,809.51. Mr. Lynn seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Holly A. Brandon, Chief Clerk