

## AUGUST 11, 2020 MEETING MINUTES

Formally approved at August 25, 2020 meeting

FULL BOARD PRESENT; Also present: Susan Kauwell, Prothonotary; Norma Bird, Treasurer; Clair Heath, Sheriff; Brad Bason, IT; Lloyd Bunch, Public; Joe Sylvester, The Daily Item; Geri Gibbons, Press Enterprise.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

General Account Disbursements	\$184,316.17
General Account Receipts	\$130,095.34
General Account Checking .60%	\$2,117,053.30
Capital Reserve Fund .50%	\$9,838.08
Operating Reserve 50%	\$188,260.93
Total Checking	\$2,315,152.31
Act 13 Highway-Bridge .50%	\$193,846.48
Act 44 .60%	\$106,036.73
Act 89 .50%	\$135,299.98
Children and Youth Checking .60%	\$358,533.47
Facilities Fund .10%	\$693,643.44
Flood Mitigation .60%	\$2,811.33
Hazardous Material Account Checking .60%	\$13,860.16
Human & Community Services Checking .60%	\$96,802.66
Improvement Fund Checking .60%	\$21,357.18
Liquid Fuels Checking 60%	\$194,429.34
Offender Supervision Account Checking .60%	\$41,937.49
Storm Water Ordinance Escrow	\$35,836.05
Uniform 911 Surcharge 60%	\$849,316.82

Mr. Holdren called for public comment. There was none.

Under old business, Mr. Hartman reported that the box culvert for the Bridge 15 replacement project is expected to be set mid-September with an anticipated opening by mid-October.

Mr. Hartman noted the County received \$72,000.00 under the Cares Rental Relief Program for those who need help paying their rent because their income has been cut or lost during the pandemic. Only a handful of people have applied to date.

Mr. Holdren said he received correspondence from a Census quality control officer asking why Montour County has one of the lowest response rates in the state. It has come

to the County's attention that Census takers are using the wrong addresses. Mr. Holdren said the Census Bureau used the correct addresses when mailing forms but Census takers are using addresses from before the readdressing in 2016 when going door-to-door. Mr. Holdren said Census officials were informed in 2019 of the readdressing project. And it makes Commissioners' jobs very difficult when you inform someone that something is wrong, and it is not fixed. Commissioners have contacted federal legislators on the issue.

Mr. Holdren gave a CARES Block Grant update, saying small business assistance applications are due to August 18 with non-profit agency applications due on September 1. Municipal governments were sent a mailing with an application form to reimburse for Covid-related expenses.

Under new business Mr. Holdren moved to reimburse the County \$164,600.00 from the CARES Block Grant for eligible expenses related to the pandemic from the period of March 1 through July 31. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to admit the Counties of Snyder, Union and Northumberland as members of DRIVE. Mr. Hartman seconded. On called vote, all voted in favor. The Board noted the additions will make the region stronger for economic development.

Mr. Hartman moved to approve an allocation of \$15,000.00 to MARC from the Gas Well Drilling Fees Fund. Mr. Finn seconded. Mr. Hartman said the funding will help with a pandemic-related shortfall in Hotel Tax revenues, which fund MARC.

Mr. Hartman moved to approve purchase of service agreements on behalf of Children & Youth Services for the period of July 1 through June 30, 2021 as follows: Pathway Adolescent Center and Diversified Treatment Alternatives. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to hire Ryan Craig as Website Administrator/Administrative Assistant at a salary of \$23,400.00, or \$15.00 per hour, effective August 3. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve the promotion of Amy Hertzog from Children & Youth Services Caseworker I to Caseworker II effective August 17. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to promotion Darlis Dyer, Assistant Director of Elections, to Assistant Director of Elections/Chief Voter Registrar, with a corresponding salary increase of \$1,500.00 effective August 17. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve intermittent FMLA leave for Sean Versluis, Correctional Officer, from August 15 through September 18. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to pay the following bills: General Account, \$69,834.54; Children & Youth, \$23,188.94; Liquid Fuels, \$348.97; Human and Community Service, \$200.95; Facilities, \$75,020.65; Uniform 911, \$0; Other Funds, \$907.00. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk