

**DECEMBER 17, 2013 MINUTES**  
**Formally approved January 14, 2014 meeting**

FULL BOARD PRESENT; Also present: Jim Petro, Treasurer; Dan Knorr, Danville Borough Administrator of Governmental Affairs; Jamie Shrawder, SEDA-COG; Bonnie White, Kathleen McWilliams, Thomas Beaver Free Library; David Kurecian, Columbia Montour Visitors Center; Fred Gaffney, Columbia Montour Chamber of Commerce; Matt Bowen, WPGM; Karen Blackledge, The Danville News.

Mr. Finn asked those so inclined to rise for a prayer led Mr. Bowen. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Gerst moved to approve the minutes of the previous meeting. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Gerst moved to accept the Treasurer's report as presented. Mr. Ward seconded. On called vote, all voted in favor.

General Account Disbursements	\$275,356.94
General Account Receipts	\$147,556.98
General Account Checking .15%	\$697,875.39
Capital Reserve Fund .10%	\$33,404.99
Operating Reserve .10%	\$40,116.71
General MMA	\$0.00
Total Checking, MMAs	\$771,397.09
Act 13 Highway-Bridge .10%	\$79,259.66
Act 44 .15%	\$39,156.64
Act 78 Checking .15%	\$9,165.18
Children and Youth Checking .15%	\$490,564.53
Domestic Relations Checking .15%	\$137,526.50
Domestic Relations Incentive	\$140,759.15
Flood Mitigation .15%	\$1,835.35
Hazardous Material Account Checking .15%	\$15,454.70
Human & Community Services Checking .15%	\$44,418.31
Improvement Fund Checking .15%	\$7,148.63
Liquid Fuels Checking .15%	\$91,200.06
Liquid Fuels MMA .45%	\$130,000.00
Medical Assistance Transportation .15%	\$36,304.96
Offender Supervision Account Checking .15%	\$11,480.84
Transit Fund Account Checking .15%	\$73,779.22
Wireless 911 .15%	\$220,759.60

Mr. Finn called for public comment. Mr. Knorr reported a task force comprised of Danville Borough, Mahoning Township, Department of Environmental Protection and Conservation District representatives has been organized to address stormwater runoff issues from the Blizzard Run watershed, and that grant funds will be sought to move forward on several projects next year.

Mr. Ward recognized Ms. Shrawder, who updated the Board on a project to utilize CDBG funds on behalf of Columbia Montour Aging for a 20-year lease of the Senior Center at the former Danville Armory building. A potential concern from DCED with the long-term lease has been resolved and the project is able to move forward, she said.

Under old business, Mrs. Brandon reported quotes for a Tax Anticipation Note in the amount of \$800,000.00 were received as follows: Mifflinburg Bank & Trust, .73%; Jersey Shore State Bank, .87%; West Milton Bank, .86%; PNC, .93%; FNB Bank, .93%; First Keystone Community, .97%; M&T Bank, 2.81%. Mr. Ward moved to accept the low bid from Jersey Shore State Bank. Mr. Gerst seconded. On called vote, all voted in favor.

Under new business, Mr. Gerst moved to adopt the 2014 General Fund budget of \$7,617,510.33 in expenditures and \$7,624,969.54 in revenues. Mr. Ward seconded, noting that over the past three years the budget has been cut 12%, while next year's spending plan represents an increase of only 2.35%. Those austerity measures have now put the County in a position to do some capital projects, said Mr. Finn who added the anticipated carryover balance in the fund of \$250,000.00 is greater than the County's debt load. On called vote, all voted in favor.

On a question from Ms. White, Mr. Finn answered that no allocation for the library was budgeted. Ms. White said the lack of funding from the county jeopardizes funding the library receives from the state as the state will decrease the allocation if there is no local municipal match.

Mr. Finn said there is no discretionary funding in the budget, but pointed out that the Board had proposed spending CDBG funds to refurbish the former YMCA portion of the library into a children's library, senior center and weight room for first responders. That would have provided the library rental income from the senior center, but the library board turned the proposal down flat. Ms. White said rental monies cannot be utilized for the local match required from the state.

The library previously lost \$4,000.00 from the state and stands to lose another \$5,500.00 this year because the County is not providing an allocation, she said. Mr. Finn suggested forming a task force to meet with commissioners to explore other potential avenues of funding for the library.

Mr. Gerst moved to approve an amendment to Ordinance 1 of 2013 on fees and permits for commercial weighing, measuring and scanning devices to correct a typographical error in the ordinance setting the cost of the devices. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Ward moved to approve the North Branch Canal Trail agreement of transfer for property between the SEDA-COG Joint Rail Authority and Montour and Columbia counties and the Montour Area Recreation Commission, which will further work on the canal trail between the two counties. Mr. Gerst seconded. On called vote, all voted in favor.

Mr. Gerst moved to approve a Memorandum of Understanding with Columbia County and the Court of Common Pleas temporarily raising the salaries of Domestic Relations Office staff in Montour County until a new director is appointed. The extra \$1.00 per hour for the employees will be compensation for additional duties assumed. The agreement also calls for a Columbia County DRO employee to handle administrative duties in Montour in the interim. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Ward move to approved subrecipient agreements for Sunnybrook Pool Association for the use of CDBG funds. Mr. Gerst seconded. On called vote, all voted in favor.

Mr. Gerst moved to approve a maintenance agreement renewal with Tyler Technologies for Assessment Office/Tax Claim Bureau support. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Gerst moved to approve the promotion of Children & Youth Services employee Amanda Schultz from Caseworker I to Caseworker II with a corresponding salary increase of \$1,000.00 per the collective bargaining agreement. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Gerst moved to affirm the resignation of Patricia Bellum, Treasurer's Office part-time Clerk, effective December 19. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Gerst moved to cancel the December 30 meeting. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Ward moved to approve the 2104 meeting dates as follows: January 14 and 28; February 11 and 25; March 11 and 25; April 8 and 22; May 13; June 10 and 24; July 8; August 12; September 9 and 23; October 14 and 28; November 10 and 25; December 9, 16 and 23. Mr. Gerst seconded. On called vote, all voted in favor.

Mr. Ward moved to approve community workshop on January 21 at Anthony Township Municipal Building; March 18 at the Cooper Township Municipal Building; and July 15 in Mayberry Township. Mr. Gerst seconded. On called vote, all voted in favor.

Mr. Ward moved to approve the 2014 holiday schedule as follows: New Year's, Wednesday, January 1; Martin Luther King Day, Monday, January 20; Presidents Day, Monday, February 17; Good Friday, Friday, April 18; Memorial Day, Monday, May 26; Flag Day, Friday, June 13; Independence Day, Friday, July 4; Labor Day, Monday, September 1; Columbus Day, Monday, October 13; Veterans Day, Tuesday, November 11; Thanksgiving, Thursday, November 27, and Friday, November 28; Christmas, Thursday, December 25 and Friday, December 26. Mr. Gerst seconded. On called vote, all voted in favor.

The Board recognized Sarah Koons of Danville on the occasion of her 100<sup>th</sup> birthday.

Mr. Finn said the Board, in speaking with the Chamber of Commerce, plans to recognize businesses within Montour County that sell or make items made locally or in the Commonwealth of Pennsylvania or in the United States. As an example, a new interior décor business in Mill Street, Eclectic Envy, offers items made by artists in the United States, including some Danville artisans. Mr. Finn said this “economic patriotism” will be recognized throughout 2014. Mr. Ward said the Board felt it important to recognize people who make and sell American products “because it keeps our people working.”

Mr. Gerst moved to pay the following bills: General Account, \$145,437.12; Children & Youth, \$8,466.76; Transit, \$9,494.61; Liquid Fuels, \$16,649.87; Act 78, \$7,525.44; Domestic Relations, \$2,989.73; Human and Community Service, \$14,753.60. Mr. Ward seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk