

NOVEMBER 28, 2023 MEETING MINUTES

Formally approved December 5, 2023 meeting

FULL BOARD PRESENT: Also present: Norma Bird, Treasurer; Scott Lynn, Coroner/Commissioner-elect; Clair Heath, Sheriff; William McKenna, Deputy Sheriff/Sheriff-elect; William Wilt, Magisterial District Judge; Anna Wiest, The Daily Item.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$224,467.70
General Account Receipts	\$38,990.98
General Account Checking	\$1,597,411.74
Capital Reserve Fund	\$5,059.14
Operating Reserve	\$1,446,674.39
Total Checking	\$3,049,145.27
Act 13 Highway-Bridge	\$111,309.43
Act 44	\$96,577.33
Act 89	\$214,808.11
American Rescue Plan	\$712.85
Children and Youth Checking	\$1,120,195.42
Debt Service Fund	\$1,207,781.49
ERAP 2	\$143,636.21
Flood Mitigation	\$2,862.30
Hazardous Material Account Checking	\$15,320.80
Human & Community Services Checking	\$130,376.90
Improvement Fund Checking .01%	\$14,871.93
Liquid Fuels Checking	\$242,817.76
Offender Supervision Account Checking	\$50,076.52
Opioid Settlement Fund	\$53,667.58
Storm Water Ordinance Escrow	\$52,078.55
Uniform 911 Surcharge	\$557,091.22
Whole Homes Repair	\$156,339.00

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to amend the agenda to include the addition of a PEMA 911 Statewide Interconnectivity Funding Grant Agreement. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren called for public comment. Mrs. Bird announced that the Montour-DeLong Community Fair Junior Fair Board will host a Christmas event at the fairgrounds on December 1 and 2, featuring a light display, live reindeer, a gingerbread cookie-decorating contest, children's activities, Christmas tree lot, vendors, and a food stand.

Mr. Holdren clarified a newspaper article in the Press Enterprise concerning the sale of 22 acres of County land. Mr. Holdren stated a sale agreement of \$600,000.00 was approved in April 2023. It is expected the transaction will close shortly after the new year once subdivision and zoning approvals are received.

Mr. Holdren announced cancellation of the December 12 meeting.

There was no old business.

Under new business, Mr. Holdren presented the tentative General Fund budget for 2024 with revenues of \$10,486,473.91 and expenditures of \$10,344,764.95. The budget reflects a carryover of \$200,000. Mr. Holdren said the primary drivers of the 1.8% increase in expenses are a 3.5% employee wage increase and a 9% increase in health insurance. Mr. Holdren moved to approve the budget as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to set the millage rate at its current 4.0 mills real estate and .26652 mill debt tax. Mr. Finn seconded. On called vote, all voted in favor. Mr. Holdren said the 2024 spending plan is the current Board's ninth budget, and during their terms in office the millage rate was raised only three times.

Mr. Holdren moved to approve the tentative Liquid Fuels budget of \$315,480.00 in revenues and \$222,824.00 in expenditures. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to enter into a three-year agreement for audit services with Zelenkofske Axelrod LLC at a cost of \$57,119.00 for 2023; \$58,833.00 for 2024; and \$60,598.00 for 2025. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve an agreement with Trinity Services Group, Inc. to provide food services at the Prison for the year 2024. Cost will be on a sliding scale based on inmate population. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve an agreement with Geisinger Health Plan to provide employee medical coverage for the year 2024 at a 9 percent increase over the 2023 rates. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve Resolution R-11-28-2023 approving a Statewide Local Share Assessment Grant submission of \$117,006.20 by the Montour-DeLong Community Fair Association to be used for roof repairs, parking lot refurbishment and the purchase of AEDs with Mr. Finn authorized as signatory authority. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve an amendment to a purchase of service agreement on behalf of Children & Youth Services with Concern. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a Visitors Bureau Tourism Fund Grant proposal of \$7,500.00 by the Danville Business Alliance for the 2023 Danville Holiday Celebrations. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a PCorp Loss Prevention Grant application of \$7,413.64 and a PComp Safety Improvement Grant application of \$7,413.64 to purchase security system upgrades for the holding cell and install cameras in the evidence room at the Courthouse. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren affirmed a letter of resignation from Beth Mingle, Magisterial District Judge Administrative Assistant, effective November 24. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a PEMA 911 Statewide Interconnectivity Funding Grant Agreement of \$25,560.63. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to pay the following bills: General Account, \$348,722.96; Children & Youth, \$75,211.47; Human and Community Service, \$5,179.95; Liquid Fuels, \$25,080.04; Food Pantry, \$530.00; Other Funds, \$5,449.59. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Holly A. Brandon, Chief Clerk