

Application For Employment



Montour County • 435 East Front Street • Danville, PA 17821 • 570.271.3000 • montourco.org

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or an other leagally protected status. Montour County is an equal opportunity employer.

PLEASE PRINT

Position(s) Applied For				Date of Application	
How Did You Learn About Us?					
<input type="checkbox"/> Advertisement		<input type="checkbox"/> Friend		<input type="checkbox"/> Walk-In	
<input type="checkbox"/> Employment Agency		<input type="checkbox"/> Relative		<input type="checkbox"/> Other _____	
Last Name		First Name		Middle Name	
Address					
Number		Street		City	State
					ZIP Code
Telephone Number(s)			Social Security Number		

If you are under 18 years of age, can you provide required proof of your eligibility to work?

Yes

No

Have you ever filed an application with us before?

Yes

No

If Yes, give date _____

Have you ever been employed with us before?

Yes

No

If Yes, give date _____

Are you currently employed?

Yes

No

May we contact your present employer?

Yes

No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?

Proof of citizenship or immigration status will be required upon employment.

Yes

No

On what date would you be available for work? _____

Are you available to work: Full Time Part Time

Shift Work

Temporary

Are you currently on "lay-off" status and subject to recall?

Yes

No

Can you travel if a job requires it?

Yes

No

Have you been convicted of a felony within the last 7 years?

Conviction will not necessarily disqualify an applicant from employment.

Yes

No

If Yes, please explain _____

Education

	Elementary School					High School				Undergraduate College / University				Graduate / Professional			
School Name and Location																	
Years Completed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	4	5	6	7	8	9	10	11	12	1	2	3	4	1	2	3	4
Describe Course of Study																	
Describe any specialized training, apprenticeship, skills and extra-curricular activities																	
Describe any honors you have received																	
State any additional information you feel may be helpful to us in considering your application.																	

List professional, trade, business or civic activities and offices held.

You may exclude memberships which would reveal sex, race, religion, national origin, age, ancestry, or handicap or other protected status:

References

Give name, address and telephone number of three references who are not related to you and are not previous employers.

1. _____

2. _____

3. _____

Have you ever served in the United States Military?

Yes

No

If Yes, please describe _____

Are you able to perform the functions of this position with or without reasonable accommodations?

Yes

No

Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, handicap or other protected status.

Employer		Dates Employed		Work Performed
		From	To	
Address				
		Hourly Rate / Salary		
Telephone Number(s)		Starting	Final	
Job Title	Supervisor	Reason for Leaving		

Employer		Dates Employed		Work Performed
		From	To	
Address				
		Hourly Rate / Salary		
Telephone Number(s)		Starting	Final	
Job Title	Supervisor	Reason for Leaving		

Employer		Dates Employed		Work Performed
		From	To	
Address				
		Hourly Rate / Salary		
Telephone Number(s)		Starting	Final	
Job Title	Supervisor	Reason for Leaving		

Special Skills and Qualifications

Summarize special job-related skills and qualifications acquired from previous employment or other experience.
