

NOVEMBER 15, 2022 MEETING MINUTES

Formally approved November 29, 2022 meeting

FULL BOARD PRESENT; Also present: Norma Bird, Treasurer; Sue Kauwell, Prothonotary; Melodie Culp, CYS Director; Melissa Matthews, SEDA-COG; Sister Barbara Sable, Sister Michael Ann, Congregation of the Sisters of Ss. Cyril and Methodius; Geri Gibbons, Press Enterprise.

Mr. Holdren asked those so inclined to rise for a prayer led by Sister Barbara Sable. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$351,223.13
General Account Receipts	\$100,858.51
General Account Checking	\$1,015,201.72
Capital Reserve Fund	\$5,020.83
Operating Reserve	\$2,055,863.08
Total Checking	\$3,076,085.63
Act 13 Highway-Bridge	\$310,011.63
Act 44	\$94,500.56
Act 89	\$184,115.79
American Rescue Plan	\$1,770,708.75
Children and Youth Checking	\$727,581.99
Debt Service Fund	\$287,071.78
Emergency Rental Assistance Program	\$15,646.15
ERAP 2	\$934,858.53
Flood Mitigation	\$2,816.75
Hazardous Material Account Checking	\$17,728.10
Human & Community Services Checking	\$129,337.63
Improvement Fund Checking .01%	\$14,406.48
Liquid Fuels Checking	\$217,088.75
Offender Supervision Account Checking	\$74,852.49
Storm Water Ordinance Escrow	\$45,261.05
Uniform 911 Surcharge	\$503,891.01

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren recessed the meeting to convene a TEFRA hearing for bonds previously issued by the Geisinger Authority for the benefit of Maria Joseph Manor and The Meadows at Maria Joseph Manor. Solicitor Robert L. Marks explained the purpose of the hearing was to allow the public to comment on the application of up to \$3,300,000 in tax-

exempt revenue bonds that were previously approved by Commissioners. Mr. Marks said no new additional debt will be incurred. The bonds will be used for an additional project to construct 10 independent living cottages at The Meadows. Sister Sable said the units will be built on the same property as the original 100 cottages. She noted there is a waiting list of 30 tenants. Mr. Finn said this project demonstrates the need for elderly housing in the County. There being no further comment, Mr. Holdren adjourned the hearing and reconvened the public meeting.

Mr. Holdren called for public comment. Mrs. Kauwell asked if a flexible spending plan for employees would occur in 2023. Mrs. Bandon said no plans are being made to do so.

There was no old business.

Under new business, Mr. Hartman moved to adopt Resolution R-11-15-22 providing for the health, safety and welfare of the people of Montour County for the Geisinger Authority to amend the 2018 project description for Maria Joseph Manor and The Meadows. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to issue a Tax Anticipation Note for 2023 in the amount of \$1,000,000.00 with bids due back by 4 p.m. December 5. Mr. Finn seconded. On called vote, all voted in favor.

Ms. Culp presented the FY 2023-2024 Children & Youth Services Needs Based Plan and Budget of \$1,456,606.00, which represents a \$400,000.00 increase over the current spending plan. She attributed a marked increase in intakes and rising provider rates as the biggest drivers of the increase. Ms. Culp noted mental health and behavioral health issues are rising and that finding mental health services here is increasingly difficult. Mr. Hartman moved to approve the plan as presented. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a one-year contract extension request to the Department of Community and Economic Development for the HOME contract, which would extend the contract period to May 13, 2024. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a PComp Safety Improvement Program Grant application of \$1,818.00 for the purchase of a commercial door to the maintenance entrance of the Administration Center. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to reappoint Rachel Lapos Morris and Peter George to four-year terms as farmer directors on the Montour County Conservation District Board. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to appoint Mr. Finn to a one-year term as Commissioner representation to the Montour County Conservation District Board. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to accept a letter of retirement from Darlis Dyer, Assistant Director of Elections, effective close of business December 16. Mrs. Dyer served the County for 19 years. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to affirm a letter of retirement from Mary Lubeski as Deputy Prothonotary/Clerk of Courts/Clerk of Orphan's Court effective close of business December 30. Mrs. Lubeski served the County for 43 years. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to affirm the promotion of Tamera Auten to Magisterial District Judge Office Manager effective October 10 at a salary of \$25,680.00. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to affirm the hiring of Marlene Shipe as Magisterial District Judge Administrative Assistant effective November 15 at a rate of \$14.50 an hour/ \$22,620.00 annually. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren recessed the meeting to convene a CDBG Budget Modification Hearing. Ms. Matthews said the hearing's purpose is to reallocate leftover funds from the 2019 CDBG program year and CDBG-CV funds from the 2020 program year. Under the proposals \$6,000.22 in unspent dollars from the DACC bridge entrance reconstruction and \$30,678.03 in unspent dollars from the Food Pantry removal of architectural barriers project be reallocated to providing broadband to the Montour-DeLong fairgrounds and to a nearby mobile home park, where none exists. The leftover CDBG-CV funds of \$46,833.17 from the Food Pantry HVAC filtration system would be allocated to public services for the elderly of Montour County by purchasing a vehicle for the Meals on Wheels delivery program. There being no public comment, the hearing was adjourned and the meeting reconvened.

Mr. Holdren moved to approve the CDBG 2019 budget modification as presented. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the CDBG-CV 2020 budget modification as presented. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman congratulated Nick Hein, son of County employee Jeannie Ford, for his third-place finish at the World Strongman Competition in Daytona, Florida.

Tommy Marks, son of Solicitor Robert Marks, was recognized for winning the John Whitenight B-3 Blind Golf Tournament in Sacramento, California.

Mr. Holdren congratulated Danville's Cross-Country team for its second place showing at states and wished the Ironman football team good luck in the District 4 football championship.

Mr. Finn to man moved to pay the following bills: General Account, \$257,8054.74; Children & Youth, \$43,547.41; Human and Community Service, \$7,007.99; Liquid Fuels, \$423.20; Operating Reserve, \$96,050.23; Other Funds, \$115,426.13. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Holly A. Brandon, Chief Clerk