

OCTOBER 26 MEETING MINUTES

Formally approved at November 16, 2021 meeting

FULL BOARD PRESENT: Also present: Sue Kauwell, Prothonotary; Kris Andreas, Housing Authority; Kristin McLaughlin, SEDA-COG; Lloyd Bunch, Public; Geri Gibbons, Press Enterprise; Joe Sylvester, The Daily Item.

Mr. Holdren asked those so inclined to rise for a prayer led by Assistant Solicitor Michael Dennehy. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$215,111.34
General Account Receipts	\$47,336.08
General Account Checking .01%	\$1,441,786.34
Capital Reserve Fund .01%	\$4,296.90
Operating Reserve .01%	\$526,642.35
Total Checking	\$1,972,725.49
Act 13 Highway-Bridge .01%	\$272,455.23
Act 44 .01%	\$117,461.43
Act 89 .01%	\$159,915.33
American Rescue Plan .01%	\$1,763,392.18
Children and Youth Checking .01%	\$410,863.94
Emergency Rental Assistance Program .01%	\$1,777,317.24
Facilities Fund .01%	\$3,365.42
Flood Mitigation .01%	\$2,816.21
Hazardous Material Account Checking .01%	\$16,873.16
Human & Community Services Checking .01%	\$119,240.87
Improvement Fund Checking .01%	\$11,571.25
Liquid Fuels Checking .01%	\$196,747.96
Offender Supervision Account Checking .01%	\$53,115.35
Storm Water Ordinance Escrow	\$37,761.05
Uniform 911 Surcharge .01%	\$758,083.48

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren called for public comment. Mr. Bunch asked why Talen has been transferring properties. Mr. Holdren said the Board did not know but conjectured that the properties were transferred from one holding company to another.

Mr. Holdren introduced Ms. Andreas, Executive Director of the Housing Authority, who gave an overview of programs as follows:

Public housing – There are 75 family units in the housing development and 41 elderly/handicapped units in the mid-rise.

Housing Choice Vouchers – The Authority has 156 vouchers to assist low-income individuals and families with rent in the private sector.

Homebuyer Assistance Program - Act 137 funds from the County are used to assist low-income individuals and families purchase at home.

Unfortunately, it has become increasingly difficult to help families with rental assistance, Ms. Andreas said, as there are not enough two and three-bedroom rentals here at an affordable price.

There was no old business.

Under new business, Ms. McLaughlin presented a CDBG budget revision for 2018 funds, moving \$15,121.50 from the Washingtonville downtown demolition program into the DACC bridge entrance reconstruction project. Mr. Holdren moved to approve the budget revision. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve an update of the Section 3 Action Plan for CDBG and HOME programs. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve an update to the CDBG/HOME Program Procurement Policy. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a health insurance renewal for 2022 with GHP. The plan reflects a 4% increase in premiums, part of which will be borne by employees. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a reimbursement from American Rescue Plan funds of \$586,419.74 to the General Fund in allowable expenses related to renovations to construct physical barriers and other Covid precautions. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve the purchase of a 2021 Ford Super Duty F-250 pickup from Fred Beans dealership through the Costars program for \$42,290.00. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to affirm the hiring of Samuel Kranzel as Prison Warden at a salary of \$57,958.00 effective October 8. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve intermittent Family Medical Leave Act for Ed Burkland, EMA Coordinator, retroactive to October 18. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to pay the following bills: General Account, \$349,429.01; Children & Youth, \$25,608.40; Uniform 911, \$185,872.34; Human and Community Service, \$889.29; Liquid Fuels, \$41.23; Operating Reserve, \$144,987.68; Facilities, \$945.88; Other Funds, \$1,273,821.23. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk