

## DECEMBER 11, 2020 MEETING MINUTES

Formally approved at December 31, 2020 meeting

FULL BOARD PRESENT; Mr. Finn was present by phone; Also present: Carin Wharton, Good Samaritan Fund Director; Geri Gibbons, Press Enterprise; Rick Dandes, The Daily Item.

Mr. Holdren asked those so inclined to rise for a prayer led by Assistant Solicitor Michael Dennehy. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Holdren moved to approve the minutes of the previous meeting. Mr. Hartman seconded. On called vote, all voted in favor.

|  |                |
|--|----------------|
| General Account Disbursements              | \$648,146.80   |
| General Account Receipts                   | \$74,908.95    |
| General Account Checking .20%              | \$829,861.61   |
| Capital Reserve Fund .20%                  | \$9,847.95     |
| Operating Reserve .29%                     | \$188,479.77   |
| Total Checking                             | \$1,028,459.33 |
| Act 13 Highway-Bridge .20%                 | \$235,318.77   |
| Act 44 .20%                                | \$78,687.10    |
| Act 89 .20%                                | \$146,695.77   |
| Children and Youth Checking .20%           | \$347,010.36   |
| Facilities Fund .10%                       | \$176,318.19   |
| Flood Mitigation .20%                      | \$2,814.49     |
| Hazardous Material Account Checking .20%   | \$12,569.89    |
| Human & Community Services Checking .20%   | \$96,498.32    |
| Improvement Fund Checking .20%             | \$15,995.21    |
| Liquid Fuels Checking .20%                 | \$209,539.86   |
| Offender Supervision Account Checking .20% | \$45,827.68    |
| Storm Water Ordinance Escrow               | \$34,961.05    |
| Uniform 911 Surcharge .20%                 | \$824,101.90   |

Mr. Holdren moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren asked for public comment. Mr. Dandes sought comment on Governor Wolf's order closing restaurants, gyms and theaters and reducing retail locations to 50 percent of capacity. Mr. Hartman said he understand the Governor's attempt to do what he thought was best to keep the public safe but questioned the timing of the announcement. Mr. Holdren said speaking on behalf of businesses, more notice should have been given as restaurateurs had already ordered perishable supplies.

On a related note, Mr. Holdren commented on erroneous data from the Department of Health putting Montour at the top of the list for COVID-19 infections across the

Commonwealth. Mr. Holdren said the County was able to determine almost immediately that the skewed data was from Geisinger COVID patient addresses being listed as North Academy Avenue in Danville – the hospital’s address – as opposed to patients’ home addresses. Mr. Holdren thanked EMA Coordinator Ed Burkland for tracking down the source of the misinformation while saying the DOH created a burden for the County by causing a panic, which is why the average citizen has no confidence in the system.

Under old business, the following Tax Anticipation Note quotes were received as follows: Fulton Bank, 2%; First Columbia Bank & Trust Company, .73%; Jersey Shore State Bank, 1.45%; M&T Bank, 1.75%; Mifflinburg Bank & Trust Co., .89%; Northumberland National Bank, 1.68%; Susquehanna Community Bank, 1.22%. Mr. Holdren moved to approve First Columbia as the low bidder on the \$1 million note. Mr. Hartman seconded. On called vote, all voted in favor.

Under new business, Mr. Holdren moved to tentatively approve the 2021 General Fund budget of \$9,171,109.19 in expenditures and \$9,175,727.83 in revenues. Mr. Hartman seconded. Mr. Holdren said the budget process was a struggle, noting a shortfall of \$275,000.00 this year in anticipated revenues from row offices due to the pandemic. The spending plan is only 3.48% higher than the current budget and keeps capital expenditures to just \$40,000.00 for a new vehicle for the Sheriff’s Office, which was budgeted this year but deferred. On called vote, all voted in favor.

A tax increase is necessary to support the budget, said Mr. Holdren, who moved to set real estate millage at 4 mills, up slightly from the current rate of 3.78 mills. Mr. Hartman seconded. Mr. Holdren said the proposed millage increase on a home with a median assessed value of \$112,000.00 would mean an extra \$25.00 in taxes next year. On called vote, all voted in favor.

Mr. Holdren moved to approve tentative the Liquid Fuels budget of \$140,941.00 in expenditures and \$225,871.00 in revenues. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve an inmate boarding agreement with Columbia County for 2021 at a rate of \$60.00 per day. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve an agreement to board Sullivan County inmates in 2021 at a rate of \$65.00 per day. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve submission of a PComp Safety Improvement Grant application of \$9,179.63 for an in-car mobile data terminal with software for the Sheriff’s Office. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a revised agreement with the County Commissioners Office of Pennsylvania to participate in the Unemployment Compensation Trust. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve an agreement with Orangeville Surveying Consultants Inc., to complete a boundary survey and possible subdivision of County-owned property in Mahoning Township at a cost not to exceed \$4,000.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve an agreement with Forensic Pathology Associates for forensic autopsy services for 2021 at \$1,595.00 for routine autopsy charges and varied fees for other services. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a purchase of service agreement on behalf of Children & Youth Services with the County of Chester at \$300.00 per day retroactive from July 1 through June 30, 2021. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve an information technology services agreement on behalf of Children & Youth Services with Lycoming-Clinton Joinder Board at a cost of up to \$8,202.64 retroactive from July 1 through June 30, 2021. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the purchase of a Toshiba copier system for the Administration Center at a cost of \$6,750.00, to be paid out of the Records Improvement Fund. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to adopt Resolution R-12-10-20 reappointing Greg Molter to a four-year term as a voting member on the SEDA-COG Metropolitan Planning Organization. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to appoint Mr. Finn to a one-year term as the Commissioner representative to the Conservation District Board of Directors for 2021. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to set the 2021 meeting schedule as the second and fourth Tuesdays of the month at 11 a.m. with the exception of one meeting in November on the 16<sup>th</sup>; and meetings in December on the 7<sup>th</sup>, 21<sup>st</sup> and 28<sup>th</sup>. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve legal holidays for 2021 as follows: New Years Day, January 1; Martin Luther King Day, January 18; Presidents Day, February 15; Good Friday, April 2; Memorial Day, May 31; Flag Day, June 14; Independence Day, July 5; Labor Day, September 6; Columbus Day, October 11; Veterans Day, November 11; Thanksgiving, November 25 and 26; Christmas, December 23 and 24. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to draft a letter of support for the Economic Development Administration activities of SEDA-COG. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to accept a letter of resignation from Leslie Bryden as conflict counsel effective December 2. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to appoint Hugh Taylor as conflict counsel at a salary of \$18,000.00 effective November 23. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a military leave request from Zachary Hoover, Correctional Officer, with the Army National Guard from December 7 through September 30, 2021. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to accept a letter of resignation from Regina Adams, Children & Youth Services Fiscal Technician, effective close of business December 31. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a CARES Act allocation of \$26,319.32 to the County for eligible costs. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to pay the following bills: General Account, \$189,978.21; Children & Youth, \$10,038.86; Liquid Fuels, \$23,720.00; Human and Community Service, \$996.15; Facilities, \$423,285.35; Uniform 911, \$0; Other Funds, \$157,603.32; CARES Block Grant, \$26,319.32. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk