

JANUARY 23 MEETING MINUTES

Formally approved February 13, 2024 meeting

FULL BOARD PRESENT: Also present: Norma Bird, Treasurer; William McKenna, Sheriff; Breanna Dewalt, Chief Deputy Coroner; Leah Llanso, Deputy Coroner; James May, Congressman Dan Meuser's Office; Anna Wiest, The Daily Item; Geri Gibbons, Press Enterprise.

Mrs. Dressler asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Finn moved to approve the minutes of the previous meeting. Mr. Lynn seconded. On called vote, all voted in favor.

General Account Disbursements	\$599,902.80
General Account Receipts	\$1,198,225.23
General Account Checking	\$1,621,186.17
Capital Reserve Fund	\$5,066.75
Operating Reserve	\$1,169,694.27
Total Checking	\$2,795,947.19
Act 13 Highway-Bridge	\$112,128.88
Act 44	\$109,706.52
Act 89	\$228,580.16
American Rescue Plan	\$714.89
Children and Youth Checking	\$1,322,501.99
Debt Service Fund	\$1,229,144.23
ERAP 2	\$144,115.20
Flood Mitigation	\$2,866.42
Hazardous Material Account Checking	\$13,577.26
Human & Community Services Checking	\$128,573.94
Improvement Fund Checking .01%	\$14,826.22
Liquid Fuels Checking	\$266,150.98
Offender Supervision Account Checking	\$49,782.06
Opioid Settlement Fund	\$120,896.03
Storm Water Ordinance Escrow	\$52,078.55
Uniform 911 Surcharge	\$579,701.61
Whole Homes Repair	\$122,789.00

Mr. Lynn moved to accept the Treasurer's report as presented. Mr. Finn seconded. On called vote, all voted in favor.

Mrs. Dressler called for public comment. Mr. May said he was available if Montour or its constituents needed assistance on matters on the federal government level.

There was no old business.

Mr. Finn moved to approve the 2024 SAVIN Maintenance Agreement with the Pennsylvania District Attorney's Institute. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve an agreement with Forensic Pathology Associates for forensic autopsy services for the year 2024. Mrs. Dressler seconded. On called vote, Mr. Finn and Mrs. Dressler voted in favor. Mr. Lynn abstained.

Mr. Lynn moved to approve an amendment to a purchase of service agreement on behalf of Children & youth Services with JusticeWorks YouthCare Inc., to include a 3.8% insurance supplement to invoicing. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Lynn moved to approve a change order of \$9,600.00 from InfoMatrix Corp. for additional conversion and implementation costs related to a new CYS case management system. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Lynn moved to approve an increase of \$1,000.00 for mapping services by Hildebrand Surveying for the Assessment Office. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to table a proposal until the February 13 meeting. from ZOLL Medical Corporation for AED maintenance services. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve the annual traffic signal maintenance agreement with TRA Electric Inc. at a cost of \$600.00. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to purchase a dump trailer for \$12,995.00 from North Point Trailers. Mr. Lynn seconded. Mr. Finn the trailer purchase will replace a budgeted lawn mower purchase. On called vote, all voted in favor.

Mr. Lynn moved to reappoint Richie Heintzelman to a four-year term as a public director and Michael Woodruff as a farmer director for the Montour County Conservation District. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept a letter of retirement from Bette Ann Guschel, Voter Registration Coordinator/HR Assistant, effective close of business January 31. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept a letter of resignation from Jared Dewalt, Correctional Officer, effective January 25. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Lynn moved to affirm a letter of retirement from Tamera Auten, Magisterial District Judge Office Manager, effective close of business March 29. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Lynn moved to affirm the hiring of Amanda Evans as Magisterial District Judge Office Manager at a salary of \$27,645.00 effective February 5. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve the hiring of David Slotterback as a part-time Correctional Officer at an hourly rate of \$14.43 effective January 23. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve the hiring of Arianna Ferrar as a paid Coroner's Office intern effective December 19, 2023 at an hourly rate of \$14.50. Mrs. Dressler seconded. On called vote, Mr. Finn and Mrs. Dressler voted in favor. Mr. Lynn abstained.

Mr. Lynn moved to pay the following bills: General Account, \$645,565.6264; Children & Youth, \$94,452.86; Liquid Fuels, \$3,887.44; Human and Community, \$6,889.68; Operating Reserve, \$27,329.90; Other, \$57,159.53. Mrs. Dressler seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Holly A. Brandon, Chief Clerk