

JANUARY 8, 2019 MINUTES

Formally approved at January 22, 2019 meeting

FULL BOARD PRESENT; Also present: Norma Bird, Treasurer; Susan Kauwell, Prothonotary; Ray Gerringer, Sheriff; Clair Heath, Chief Deputy; Brian Pufnak, ECEN; Tyler Dombroski, Teri Provost, SEDA-COG; Linda Hendricks, Memie Christie, Michele Wilson, Dylan Levan, PSU Extension; Eleanor Diehl, Debbie Horton, Robin Oberdorf, Hestia Brown, Diane Henry, Joan Smedley, family and friends of Yvonne Young; Lloyd Bunch, Rodger Bower, Public; Leon Bogdan, PressEnterprise; Karen Blackledge, The Danville News.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

A moment of silence was observed to note the passing of Yvonne Young, 4-H Program Assistant, followed by the recitation of the 4-H Pledge. Mr. Holdren moved to approve a resolution honoring Mrs. Young's life and her contributions to the County and 4-H. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

General Account Disbursements	\$312,154.64
General Account Receipts	\$44,820.81
General Account Checking 1.95%	\$125,642.44
Capital Reserve Fund 2.12%	\$76,259.64
Operating Reserve 2.12%	\$236,988.24
Total Checking	\$438,890.32
Act 13 Highway-Bridge 2.12%	\$216,058.41
Act 44 2.17%	\$90,808.28
Act 89 2.12%	\$97,518.41
Children and Youth Checking 2.17%	\$279,364.07
Flood Mitigation 2.17%	\$2,697.77
Hazardous Material Account Checking 2.17%	\$17,248.13
Human & Community Services Checking 2.17%	\$69,507.32
Improvement Fund Checking 2.17%	\$23,965.98
Liquid Fuels Checking 2.17%	\$258,389.47
Offender Supervision Account Checking 2.17%	\$57,709.23
Storm Water Ordinance Escrow	\$31,386.05
Uniform 911 Surcharge 2.11%	\$640,343.60

Mr. Holdren called for public comment. There was none.

Mr. Holdren then recessed the meeting to convene a CDBG Budget Modification Public Hearing and introduced Mr. Dombroski, who presented budget modifications for the 2016 and 2017 CDBG program, which would move \$10,238.00 in unexpended 2016 funds from the Cooper Township private sewer laterals program to a new project - the Post Overdose Response Team public service project. Another \$4,762.00 in unspent 2017 funds from the sewer laterals program could also be reallocated into the Post Overdose Response Team. Mr. Holdren asked for public comment. As there was none, he adjourned the hearing and reconvened the public meeting.

Ms. Provost informed the Board of an opportunity to apply for grant funds to acquire and demolish properties in the County that have sustained repeated flood damage. The competitive funding for disaster recovery money is a 75-25 match of federal and state funds with a 3% local cost share under a memorandum of understanding that would be backed by the homeowner. No funding would be required from the County; however, the County may have to pay for some costs up front for which it would be reimbursed. Ms. Provost remarked several properties in the County could qualify as they are in the 100-year flood plan. Should the County wish to proceed with the application, a letter of interest is required. SEDA-COG, she said, would administer the grant. Mr. Finn expressed appreciation to SEDA-COG for informing the Board of the potential funding opportunity, especially since exhausting all resources to assist flooded property owners.

Mr. Holdren reported receipt of a letter from Chief Assessor Michele Sharrow expressing concern that building and zoning permits are not being received in a timely fashion from municipalities, which adversely affects taxing bodies and the taxpayers. Mr. Finn moved to send a letter to municipalities sharing the concerns and asking for cooperation. Mr. Hartman seconded. On called vote, all voted in favor.

There was no old business.

Under new business, Mr. Hartman moved to approve an intent to adopt an ordinance at the Board's February 12 meeting to borrow up to \$2.5 million for acquisition of the former Danville Elementary School, construction and reconstruction projects. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to advertise a Request for Proposals from financial institutions seeking a debt service loan of up to \$2.5 million for the infrastructure project with proposals due by February 8. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a Proposal for Architectural Services from LeFevre Wilk in conjunction with three infrastructure projects – the new Montour County Administration Center, Courthouse renovations and Prison renovations - at a cost of up to \$113,900.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a Professional Services Agreement with Peters Consultants Inc. for the parking lot configuration at the site of the new office building for \$19,460.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve submission of the 2016 CDBG budget modification certification as presented to the Department of Community and Economic Development. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve submission of the 2017 CDBG budget modification certification as presented to the Department of Community and Economic Development. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve termination of the 2016 CDBG cooperative agreement with the Cooper Township Municipal Authority. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve termination of the 2017 CDBG cooperative agreement with the Cooper Township Municipal Authority. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a Managed IT Services Support Agreement with ISS Solutions Inc. from January 1, 2019, through December 31, 2021 for the sum of \$102,670.00. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Pufnak presented information on a municipal lease program with Motorola Solutions to help the East Central Emergency Network radio project move forward. Mr. Pufnak said the lease with Motorola is a no-obligation, interim arrangement as ECEN is looking to fund the \$1 million radio equipment project through a grant. Mr. Finn moved to authorize ECEN to enter into the agreement with Motorola Solutions. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve Resolution R-1-8-2019 designation EMA Coordinator Ed Burkland as the agent for the County Mitigation Committee of the Luzerne County Flood Protection Authority. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a housing contract with the Columbia County Prison to board Montour County inmates at \$60.00 per day for the year 2019. Mr. Hartman seconded. On called vote, all voted in favor. It was noted the boarding rate did not increase from 2018.

Mr. Hartman moved to approve advertising for a municipal engineer to perform bridge and roadway design services. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to enter into a three-year agreement with electricity supplier Nextera Energy at the rate of .0593 cents per kilowatt hour. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to reappoint Stephen Shupp, Thomas Benfer and Richard Jones to three-year terms on the Planning Commission. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to affirm the transfer of John Brent from Deputy Sheriff to Courthouse Security Officer at the same hourly rate of \$13.65 effective January 8. Mr. Finn seconded, saying during the Corbett administration money was taken from the fund that provided payment to counties for the training of deputy sheriffs. He implored Governor Wolfe to restore funding. On called vote, all voted in favor.

Mr. Hartman moved to approve Family Medical Leave Act leave for Amanda Beach, Probation Officer, effective February 16. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve FMLA leave for Shane Craig, Deputy Sheriff, effective January 23. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to appoint Mr. Holdren as the Commissioners representative on the Criminal Justice Advisory Board. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren announced a dairy summit sponsored by SEDA-COG and the Center for Dairy Excellence from 8 a.m. to 5 p.m. on January 30 at the Union County Government Center in Lewisburg. Regulatory and funding challenges facing Pennsylvania's dairy industry will be addressed during the summit.

Mr. Finn moved to pay the following bills: General Account, \$390,199.70; Children & Youth, \$58,054.92; Liquid Fuels, \$90.40; Uniform 911, \$68,951.52; Human and Community Service, \$2,004.08; Other Funds, \$88,901.95. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:
Holly A. Brandon, Chief Clerk