

## **JANUARY 22, 2019 MINUTES**

Formally approved at February 12, 2019 meeting

FULL BOARD PRESENT; Also present: Norma Bird, Treasurer; Susan Kauwell, Prothonotary; Chris Johns, Danville Area School District; Shane Kozick, Danville High School; Rich Kozick, Trish Kozick, Public; Karen Blackledge, The Danville News.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

General Account Disbursements	\$213,005.44
General Account Receipts	\$927,333.51
General Account Checking 2.24%	\$839,970.51
Capital Reserve Fund 2.22%	\$76,401.92
Operating Reserve 2.22%	\$237,430.40
Total Checking	\$1,153,802.83
Act 13 Highway-Bridge 2.22%	\$216,461.52
Act 44 2.27%	\$90,978.60
Act 89 2.22%	\$97,697.40
Children and Youth Checking 2.27%	\$290,220.40
Flood Mitigation 2.27%	\$2,702.92
Hazardous Material Account Checking 2.27%	\$17,281.20
Human & Community Services Checking 2.27%	\$81,298.50
Improvement Fund Checking 2.27%	\$24,011.02
Liquid Fuels Checking 2.27%	\$258,915.44
Offender Supervision Account Checking 2.27%	\$55,218.48
Storm Water Ordinance Escrow	\$31,386.05
Uniform 911 Surcharge 2.19%	\$641,764.95

Mr. Holdren called for public comment. There was none.

Under old business, Mr. Holdren reminded groups and businesses that have forms with the County's old address to dispose of them as anything mailed with an old address will be processed as undeliverable by the Post Office as it has been deleting old addresses from its system. He also noted the database where old addresses can be linked to new

addresses is on the home page of the County website [www.montourco.org](http://www.montourco.org) under New/Old Address Conversion File.

Under new business, Mr. Finn moved to adopt Resolution R-1-22-2019 setting the salary of Montour County Elected Officials for the terms of office from 2020 through 2023. The resolution calls for the Offices of Prothonotary, Sheriff, Register & Recorder and Coroner to receive a 3 percent increase each year of the four-year term with the Coroner receiving an additional \$1,000.00 each year as an equalization payment. The Office of Commissioner will receive no increase in the first year of the term and 3 percent increases for each of the remaining three years. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to adopt Resolution R-1-23-2019 setting the salary of tax collectors elected for the term of 2020 through 2023 at 2.5 percent of the amount of taxes collected plus an annual settlement fee of \$250.00. Mr. Hartman seconded. On called vote, Mr. Finn and Mr. Hartman voted in favor; Mr. Holdren abstained as his wife is a tax collector.

Mr. Hartman moved to grant signatory authority to Mr. Finn for the permit application process for Danville Borough Planning Commission, Zoning Hearing Board and HARB related to building acquisition and renovation projects. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a purchase of service agreement on behalf of Children & Youth Services with Pathways Adolescent Center at a per diem of \$150.00 per day effective July 1, 2018 through June 20, 2019. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to appoint Mr. Holdren as the Commissioner representative to the SEDA-COG Board of Directors for 2019. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to reappoint Brian Wiktor as a SEDA-COG Board representative for 2019. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to appoint John Bulger to a three-year term on the MARC Board. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren announced the Courthouse will be open on Saturday, March 9, from 9 a.m. until noon as part of an annual outreach to the community begun several years ago as "Passport Day" by the Prothonotary's Office to offer Saturday hours for the public to apply for passports. Also scheduled to be open are Treasurer's Office for fishing and dog licenses as well as boat launch permits; the Sheriff's Office for passport photos and license to carry permits and the Office of Voter Registration for voter registration applications.

Mrs. Kauwell said the extended hours in March will provide enough time for the application process to be completed by anyone going on summer vacation. Minor children needing a passport must be accompanied by both parents. She also noted that anyone who has not changed their address with PennDOT should do so before coming in for a passport as a driver's license will need to be submitted as part of proof of identity and must match the address on the application.

Danville High School senior Shane Kozick was recognized by the Board on his selection to the 2018 Pennsylvania Football Writers Class 3A All-State Team. It was also noted he holds the school's record as all-time leading receiver.

Mr. Finn moved to pay the following bills: General Account, \$147,884.00; Children & Youth, \$74,467.28; Liquid Fuels, \$366.95; Uniform 911, \$0; Human and Community Service, \$1,265.49; Other Funds, \$5,899.70. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:  
Holly A. Brandon, Chief Clerk