

SEPTEMBER 13, 2022 MEETING MINUTES

Formally approved September 27, 2022 meeting

PRESENT: Commissioner Chairman Kenneth A. Holdren, Commissioner Trevor S. Finn;
Also present: Norma Bird, Treasurer; Sue Kauwell, Prothonotary; Greg Molter, Jillian
Brandon, Human Services; Melissa Matthews, SEDA-COG; Ryan Prater, Central
Pennsylvania Food Bank; Geri Gibbons, Press Enterprise.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks.
The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Finn moved to approve the minutes of the previous meeting. Mr. Holdren seconded.
On called vote, all voted in favor.

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| General Account Disbursements | \$405,592.48 |
| General Account Receipts | \$70,839.71 |
| General Account Checking .08% | \$2,027,688.02 |
| Capital Reserve Fund .05% | \$4,297.43 |
| Operating Reserve .05% | \$2,218,268.51 |
| Total Checking | \$3,915,501.19 |
| Act 13 Highway-Bridge .05% | \$311,242.47 |
| Act 44 .01% | \$99,925.12 |
| Act 89 .05% | \$184,048.73 |
| American Rescue Plan .05% | \$1,770,655.39 |
| Children and Youth Checking .05% | \$768,732.63 |
| Debt Service Fund | \$306,236.12 |
| Emergency Rental Assistance Program .05% | \$17,595.10 |
| ERAP 2 .08% | \$934,644.71 |
| Flood Mitigation .01% | \$2,816.45 |
| Hazardous Material Account Checking .01% | \$23,100.87 |
| Human & Community Services Checking .05% | \$122,991.75 |
| Improvement Fund Checking .01% | \$13,784.97 |
| Liquid Fuels Checking .05% | \$221,123.68 |
| Offender Supervision Account Checking .01% | \$51,509.97 |
| Storm Water Ordinance Escrow | \$45,261.05 |
| Uniform 911 Surcharge .05% | \$672,736.19 |

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On
called vote, all voted in favor.

Mr. Holdren called for public comment. There was none.

There was no old business.

Under new business, Mr. Holdren introduced Ms. Matthews for the 2022 CDBG project finalization. Ms. Matthews said the \$259,389 includes \$179,307.00 for Montour and \$80,082.00 for Danville Borough. She recommended funding a request of \$179,307.00 from Community Strategies Group for the Farmhouse on Woodbine project to develop affordable senior housing at the former County Home site, noting this request may take two or three years of CDBG funding. Ms. Matthews said she referred a request of \$25,080.00 from the Montour County Historical Society to replace the roof on the Boyd House Museum to another grant program as prevailing wage would make the project cost prohibitive. She also suggested utilizing \$55,000.00 in older CDBG funds to provide before and after childcare at the Danville Area Community Center. Danville Borough has approved utilizing its funds for reconstruction of Becker Street, at a cost of \$140,000.00, which will require multi-year funding. Mr. Holdren moved to approve the recommendations as presented. Mr. Finn seconded. On called vote, all voted in favor. Ms. Matthews noted the final public hearing is scheduled for September 27.

Mr. Finn moved to ratify the 2023 RASA/VOJO Grant application of \$77,450.00 to fund the Victim Witness Office overall several years. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a proclamation designating September as Hunger Action Month in Montour County. Mr. Finn seconded. On called vote, all voted in favor. Mr. Prater received the proclamation on behalf of the Central Pennsylvania Food Bank, noting the observance calls for the public and government officials to get involved in food insecurity issues by donating, participating and advocating. He said a White House conference on Hunger, Nutrition and Health is planned for September 28, the first time the White House has hosted the event since 1969. Mr. Molter and Ms. Brandon noted the Montour food bank's monthly distribution serves 100 families per month with another 15 emergency food requests occurring weekly. Mr. Holdren noted state Rep. Lynda Schlegel Culver and Sen. John Gordner awarded a \$200,000.00 grant last week to Montour's food bank for renovations and other outreach activities. Additionally, CDBG funds are being utilized to renovate the food bank. Mr. Finn encouraged more public volunteerism at the food bank and lauded a number of other existing programs, such as the Danville-Riverside Food Bank, Jubilee Kitchen helping to combat food insecurity.

Mr. Finn moved to create a Veterans Advisory Board comprised of veterans service organization representatives and to appoint Alex Jordan, Doug Resseguie, Mike Hughes and Tim Eagan to the committee. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Holdren moved to accept the resignation of Robert L. Marks Jr. as Public Defender after 21 years in the position effective November 1. Mr. Finn seconded. Commissioners thanked Mr. Marks and the law firm of Marks, McLaughlin, Dennehy & Piontek for their years of dedicated service to the people of Montour County. On called vote, all voted in favor.

Mr. Finn moved to pay the following bills: General Account, \$30,996.62; Children & Youth, \$70,444.87; Human and Community Service, \$1,996.25; Liquid Fuels, \$439.11; Operating Reserve, \$46,710.00; Other Funds, \$272,502.91. Mr. Hartman seconded. On called vote, all voted in favor.

Submitted By:

Holly A. Brandon, Chief Clerk