

MAY 12, 2020 MEETING MINUTES

Formally approved at June 9, 2020 meeting

FULL BOARD PRESENT: Mr. Finn present via teleconferencing; Also present; Susan Kauwell, Prothonotary; Brad Bason, IT; Greg Molter, Planning/Zoning/Human Services Director; by phone: Kristen Moyer, SEDA-COG; Bob Stoudt, MARC; Joe Sylvester, The Daily Item; Geri Gibbons, Press Enterprise.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

General Account Disbursements	\$1,915,863.19
General Account Receipts	\$3,958,056.47
General Account Checking .89%	\$3,409,079.59
Capital Reserve Fund .85%	\$55,079.59
Operating Reserve .85%	\$188,027.09
Total Checking	\$3,652,185.97
Act 13 Highway-Bridge .85%	\$186,998.23
Act 44 .911%	\$105,878.71
Act 89 .85%	\$124,166.09
Children and Youth Checking .92%	\$498,469.47
Facilities Fund .10%	\$726,085.64
Flood Mitigation 1.28%	\$2,807.14
Hazardous Material Account Checking .90%	\$24,147.78
Human & Community Services Checking .92%	\$94,200.03
Improvement Fund Checking .91%	\$20,518.66
Liquid Fuels Checking .91%	\$181,737.40
Offender Supervision Account Checking .90%	\$47,493.28
Storm Water Ordinance Escrow	\$35,836.05
Uniform 911 Surcharge .91%	\$713,589.27

Mr. Holdren called for public comment. There was none.

Under old business, the following proposals were received for a \$4 million debt service loan: Jersey Shore State Bank, 2.18%; First Commonwealth, 2.57%; Fulton Bank, 2.93%; fixed to maturity, 2.61% fixed to seven years and 2.42% fixed to five years; First Columbia, 2.63%; Mifflinburg Bank & Trust, 2.88%. Mr. Holdren moved to accept the low quote of 2.18% from Jersey Shore State Bank. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren gave an update on the building/renovation project, noting that bids are due by 1 p.m. June 16 with awards tentatively scheduled for June 23.

Under new business, Mr. Holdren moved to approve Resolution R-5-12-2020 to waive fees or penalties associated with the late payment of 2020 real estate taxes paid in full before September 30. Mr. Hartman seconded. Mr. Holdren said extending the face period three months hopefully will provide the time for support measures such as government loans and unemployment compensation due to the pandemic to have been secured and allow the economy to get back to a “new normal.” Commissioners approached borough and township officials to encourage them to take similar action, and many already have, he said. On called vote, all voted in favor.

Mr. Hartman moved to adopt an Intergovernmental Agreement of Cooperation for MARC approving Mahoning Township’s membership in the recreation commission. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve submission of a PCorp Loss Prevention Grant of \$1,140.00 for the purchase of protective germ shields for offices as a safety measure. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman approved purchase of service agreements on behalf of Children & Youth Services with Northampton County Juvenile Detention and Geisinger Clinic for Child Advocacy Center. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve Mr. Holdren as signatory authority on a notice of intent requesting CARES Act Grant funds for voting-related measures to mitigate the spread of Covid-19. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve Mr. Holdren as signatory authority on a notice of intent requesting Election Security Grant funds for activities to improve the administration of elections for federal office related to the 2020 elections. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the letting of bids, pending solicitor review, for DRIVE’s access road project on the former Metso property under the Multimodal Transportation Grant. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to accept a professional and Administrative Services Agreement with SEDA-COG for administration of the CDBG Program for 2019. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve Family Medical Leave Act intermittent leave for William Wilt, Prison Warden, from May 12 through July 8. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve the hiring of Regina Adams as Children & Youth Services Fiscal Technician at a salary of \$34,000.00 effective May 11. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve the hiring of Tiffany Spudes as Children & Youth Services Clerk Typist at a salary of \$19,500.00 effective May 18. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to affirm the promotion of Scott Lynn II to full-time Deputy Coroner at a salary of \$28,000.00 effective April 27. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren announced all County buildings other than the Prison have reopened by appointment starting this week through May 31. Visitors will be required to wear masks and follow social distancing protocol. The Board will meet before month's end to discuss any potential change in procedures in June and will continue to assess guidance from state and federal officials.

The county will follow safe practices at polling places for the June 2 primary, Mr. Holdren said, noting all existing polling places will be open to accept votes.

Mr. Hartman said 52.7 percent of County residents have completed Census information either by paper or online. He encouraged the public to take the Census survey in order to eliminate Census takes coming in person to homes.

Mr. Finn announced the annual Memorial Day service and parade has been rescheduled for July 4. After the County's Veterans Affairs Coordinator John Novak consulted with local veterans agencies, all felt it best not to put our veterans at risk in light of the pandemic, said Mr. Finn, who encouraged the public to take a moment on Memorial Day to remember those who died in service to our country.

Mr. Holdren said a Takeout-On-Us lunch for first responders and frontline workers is being held Saturday through efforts of Congressman Dan Meuser. In addition to Meuser, Sen. John Gordner, Rep. Kurt Masser, Commissioners Holdren, Hartman and Finn, Planning Director Greg Molter and Marlene and Don Gunther made donations to provide lunches. No tax dollars are being used for the event.

Mr. Holdren noted there are many organizations continuing their work to help others in these challenging times, among them the Jubilee Kitchen, which provides meals to those in need.

Mr. Finn moved to pay the following bills: General Account, \$165,701.94; Children & Youth, \$35,021.17; Liquid Fuels, \$357.99; Human and Community Service, \$1,095.12; Facilities, \$0; Uniform 911, \$0; Other Funds, \$1,751.92. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk