

## NOVEMBER 13, 2018 MINUTES

Formally approved at November 27, 2018 meeting

FULL BOARD PRESENT; Also present: Norma Bird, Treasurer; Sue Kauwell, Prothonotary; Rebecca Dressler, Danville Business Alliance; Renee Geringer, Ronald McDonald House of Danville; Lloyd Bunch, Public; Gary Pang, PressEnterprise; Karen Blackledge, The Danville News.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

General Account Disbursements	\$418,817.09
General Account Receipts	\$110,744.27
General Account Checking 1.95%	\$932,044.74
Capital Reserve Fund 2.12%	\$83,473.33
Operating Reserve 2.12%	\$236,158.70
Total Checking	\$1,251,676.77
Act 13 Highway-Bridge 2.12%	\$215,302.13
Act 44 2.17%	\$77,944.40
Act 89 2.12%	\$84,334.09
Children and Youth Checking 2.17%	\$213,748.99
Flood Mitigation 2.17%	\$2,688.10
Hazardous Material Account Checking 2.17%	\$17,369.28
Human & Community Services Checking 2.17%	\$79,952.70
Improvement Fund Checking 2.17%	\$23,402.57
Liquid Fuels Checking 2.17%	\$270,365.28
Offender Supervision Account Checking 2.17%	\$53,153.18
Storm Water Ordinance Escrow	\$31,386.05
Uniform 911 Surcharge 1.99%	\$832,089.94

Mr. Holdren called for public comment. There was none.

Under old business, Mr. Holdren made note that Veterans Day was observed on Sunday, and on behalf of the Board, thanked Montour County veterans for their service and the freedoms we enjoy in this country.

In an update to the replacement of election systems mandate, Mr. Holdren presented a resolution drafted by the SEDA-COG Board of Directors on behalf of the COG's 11 counties opposing the gubernatorial order as many of the systems in place are accurate and secure. The resolution further stated counties are statutorily authorized to manage elections and equipment in the commonwealth and that replacement of those systems unable to meet appropriate standards should be paid fully by the state.

Mr. Holdren also provided an update on the 2019 budget preparation, saying tentative approval of the spending plan is expected to occur at the November 27 meeting with final adoption to follow on December 18. Mr. Holdren said budget deliberations included actions that he acknowledged will not be popular, such as the planned elimination of the recycling drop-off program. The recycling coordinator is operating at an increasing deficit as landfill costs have doubled in just a few months. By next year the deficit will grow anywhere from \$12,000.00 to \$24,000.00. Additionally, the Black Fly spraying program has been cut as have capital project requests and Commissioners travel expenses. Even with cuts, Mr. Holdren said a modest tax increase is in the offing.

Under new business, Mr. Hartman moved to approve a sales agreement with the Danville Area School District to purchase the former Danville Elementary School on Front Street for \$750,000.00. Mr. Finn seconded. On called vote, all voted in favor. Mr. Holdren said the agreement calls for a \$7,500.00 deposit to be held in escrow until the closing, which is scheduled to occur in February. The purchase will require the borrowing of \$1,500,000.00, with the remaining funds to be used for renovations to the building and for capital projects at the courthouse, such as a new boiler. Plans call for the Courthouse to become a judicial center with the new building to serve as an administration center housing the offices of Commissioners, Elections, Assessment/Tax Claim, Treasurer, Auditors, IT, Children & Youth Services, Planning, Zoning, Human Services, Veteran Affairs and Extension. The EMA office will remain at its Woodbine Lane location and the other two County buildings on Woodbine will be sold, which will pay for the borrowing and create a pool for capital projects. Mr. Finn noted the County had an appraisal done on the building and paid fair market value. The sales agreement is contingent on the County receiving approval from Danville Borough for conditional use of the building and parking space approval, Mr. Holdren said.

Mr. Finn moved to solicit quotes for an \$800,000.00 Tax Anticipation Note for 2019 with quotes due back by December 7. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to apply for a Pre-Disaster Mitigation Grant to PEMA for the County Hazard Mitigation Plan. Mr. Hartman seconded. Mr. Finn said the plan is required to be updated every five years and that EMA Coordinator Ed Burkland and Planning Director Greg Molter will head up efforts. The \$75,000.00 grant application requires a 25 percent match, which will be paid by in-kind services. On called vote, all voted in favor.

Mr. Holdren moved to approve a web hosting and maintenance renewal agreement with Tyler Technologies for services provided to the Assessment Office at a cost of \$9,410.00 for 2019. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve an agreement with Infocon Corporation on behalf of the Office of Register and Recorder to digitize microfilm at a cost of \$11,756.00, which will be paid from the Records Improvement Fund. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve an agreement with Forensic Pathology Associates to provide forensic autopsy services for the Coroner's Office for 2019. Costs are assessed on a fee

schedule, including \$1,525.00 for a routine forensic autopsy. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a professional services agreement for information technology services between the Lycoming-Clinton Joinder Board and Montour County Children & Youth Services from July 1, 2018, through June 30, 2019, at a cost of up to \$13,436.95. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve purchase of services agreements on behalf of Children & Youth Services with Centre County Youth Service Bureau and Justice Works YouthCare Inc. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve an agreement with PenTeleData to increase broadband internet services for Children & Youth Services at a cost of \$230.64 per month. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren introduced Mrs. Dressler of the Danville Business Alliance who sought the Board's approval of a \$5,000.00 Tourism Fund Grant to support the 2018 Danville Hometown Holiday Celebration. Mrs. Dressler said activities will include fire pits and music in Canal Park, children's parade, caroling, and free carriage rides. Mr. Holdren moved to approve the funding request. Mr. Hartman seconded. On called vote, Mr. Holdren and Mr. Hartman voted in favor. Mr. Finn abstained due to his role in the holiday activities.

Mr. Finn moved to approve the purchase of a 2018 Ford Explorer Interceptor from the Co-Stars purchase program at a cost of \$31,096.00. Mr. Hartman seconded. Mr. Finn said the vehicle will replace an aged car utilized by the Prison, which must be started with a jump pack every time it is used. On called vote, all voted in favor.

Mr. Hartman moved to draft a letter of support for the Danville Area School District's Head Start program, which will be used in the district's funding application to the Office of Head Start for continuation of services. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept a letter of resignation from Dakota Beitz, Correctional Officer, effective November 14. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve unpaid leave for Thomas Pastucha, Correctional Officer, effective September 25. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to reappoint Michael Mills and Heather Good to three-year terms on the MARC Board. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to recognize outgoing MARC Board member Joe Ward for his years of service. Mr. Hartman seconded. On called vote, all voted in favor.

#84

Mr. Finn moved to reappoint Greg Cole to a three-year term on the DRIVE Board. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a donation to the Heroes Fund Holiday Dinner for the Reserve Center in Valley Township. Mr. Hartman seconded. Montour County veterans will also be invited to the dinner, Mr. Holdren said, noting the donation will come from the County's administrative fund from the Hotel Tax. On called vote, all voted in favor.

The Board recognized Bill and Dianne Zamboni and the Frank W. Sidler American Legion Post 40 as recipients of the Robert N. Pursel Award for Community Service.

The Board congratulated the Danville Girls Cross-Country Team for a second-place finish at states and wished the Danville High School football team luck in its upcoming game against Montoursville for the district championship.

Mr. Finn moved to pay the following bills: General Account, \$433,117.81; Children & Youth, \$35,848.59; Liquid Fuels, \$436.68; Uniform 911, \$0; Human and Community Service, \$4,896.82; Other Funds, \$56,251.19. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:  
Holly A. Brandon, Chief Clerk