

JUNE 23, 2020 MEETING MINUTES

Formally approved at July 14, 2020 meeting

FULL BOARD PRESENT; Also present: Susan Kauwell, Prothonotary; Norma Bird, Treasurer; Brad Bason, IT; Greg Molter, Planning/Zoning/Human Services Director; Kristin McLaughlin, SEDA-COG; Geri Gibbons, Press Enterprise; Joe Sylvester, The Daily Item.

Mr. Holdren asked those so inclined to rise for a prayer led by Pastor Molter. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Finn moved to approve the minutes of the previous meeting. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to accept the Treasurer's report as presented. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$1,270,037.16
General Account Receipts	\$70,223.89
General Account Checking .60%	\$2,155,179.48
Capital Reserve Fund .50%	\$55,125.20
Operating Reserve 50%	\$188,183.81
Total Checking	\$2,398,488.49
Act 13 Highway-Bridge .50%	\$180,536.80
Act 44 .60%	\$105,984.61
Act 89 .50%	\$135,224.85
Children and Youth Checking .60%	\$345,900.97
Facilities Fund .10%	\$714,346.44
Flood Mitigation .60%	\$2,809.95
Hazardous Material Account Checking .60%	\$20,364.30
Human & Community Services Checking .60%	\$87,231.18
Improvement Fund Checking .60%	\$20,603.03
Liquid Fuels Checking 60%	\$195,099.49
Offender Supervision Account Checking .60%	\$51,474.28
Storm Water Ordinance Escrow	\$35,836.05
Uniform 911 Surcharge 60%	\$714,335.00

Mr. Holdren called for public comment. There was none.

Mr. Holdren recessed the public meeting and convened the 2020-2021 Human Services Plan Public Hearing. Mr. Molter explained the plan to be submitted to the state is comprised of two programs – the Housing Assistance Program and the Human Services

Development Fund. The \$10,812.00 in anticipated funding under the HAP is utilized to help those facing eviction or relocation, with \$4,000.00 set aside for administration fees. Mr. Molter said the County anticipates \$50,000.00 under the HSDF, which is used for in-home meals, homemaker services, transportation, emergency contact and assistance, interagency coordination and a chore service. The chore service provides for unskilled or semi-skilled home maintenance projects directed to help clients remain in their homes. Additionally, \$10,000.00 of the HSDF funding is provided to The Gate House facility for the homeless, which Mr. Molter noted, is a growing need. Mr. Holdren asked for public comment on the plan. There being none, he adjourned the hearing and reconvened the public meeting.

Mr. Holdren then recessed the public meeting and convened a public hearing for a budget modification to the 2019 CDBG Program on behalf of Danville Borough. Ms. McLaughlin said under the requested modification, \$80,204.00 would be moved from the Mulberry Street culvert replacement project and into the Mill Street beautification project. Ms. McLaughlin explained costs for the culvert project came in significantly higher than anticipated and could not be funded through CDBG, while the Mill Street project has additional items that could be funded. There being no public comment, Mr. Holdren adjourned the hearing and reconvened the public meeting.

Under old business,

Bids were received as follows for the buildings renovation project:

General Contract: T-Ross, \$1,736,589.00; Hepco Construction, \$1,674,359.00; Bognet Inc., \$1,976,000.00; Lundy Construction Co., \$2,076,500.00; Zartman Construction, \$1,893,800.00; Lobar Inc., \$1,740,000.00; Heim Construction, \$1,867,248.00; ECI Construction, \$1,599,700.00.

HVAC: LTS Plumbing and Heating, \$455,000.00; Troy Mechanical, \$742,685.00; Bechdel, \$498,740.00.

Electrical: Hayden Power Group, \$238,800.00; Spotts Brothers, \$241,700.00.

Plumbing: LTS Plumbing and Heating, \$85,000.00; Silvertip Inc., \$84,700.00; Bechdel Plumbing and Heating, \$78,400.00.

Site Contract: Watsontown Excavating, \$271,020.00; Gray Builders, \$257,900.00; Heim Construction, \$138,385.34.

Mr. Holdren moved to award low bids, pending solicitor review, for site contract to Gray Builders, \$257,900.00. Mr. Hartman seconded. On called vote, Mr. Holdren and Mr. Hartman voted in favor. Mr. Finn abstained, saying the business employs his nephew.

Mr. Holdren moved to approve the low bid for general contract, pending solicitor review, to ECI Construction, \$1,599,700.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the low bid for HVAC, pending solicitor review, to LTS Plumbing and Heating, \$455,000.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the low bid for electrical to Hayden Power Group, pending solicitor review, \$238,800.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the plumbing contract to Bechdel Plumbing & Heating, pending solicitor review, \$78,400.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the low bid for general contract, pending solicitor review, to ECI Construction, \$1,599,700.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the low bid for HVAC, pending solicitor review, to LTS Plumbing and Heating, \$455,000.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the low bid for electrical to Hayden Power Group, pending solicitor review, \$238,800.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the plumbing contract to Bechdel Plumbing & Heating, pending solicitor review, \$78,400.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren noted by modifying some specs and rebidding the project, the County saved \$131,000.00.

Mr. Hartman provided an update on the Bridge 15 reconstruction in Anthony Township, noting the project is expected to be completed by mid-October.

Under new business, Mr. Hartman moved to approve the 2020-2021 Human Services Plan as presented. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the CDBG-CV scope of services agreement with SEDA-COG. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to amend the CDBG-CV project selection to July 28 with the final hearing on August 25. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the CDBG 2019 project modification as presented by Ms. McLaughlin. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve Resolution R-6-24-2020 designating Holly Brandon as the County's language access coordinator and modifying the plan regarding the publishing of notices in a second language as the County population of those speaking English less than proficiently has dropped below required levels to do so. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve Resolution R-6-23-2020 requesting a transfer of CARES Act funds of \$1,630,000.00 from the Department of Community and Economic Development and designating Mr. Holdren and Assistant Chief Clerk Michelle Getkin to execute documents. Mr. Hartman seconded.

Mr. Finn said Commissioners invited various sectors, such as business and human service-related organizations for ideas on how best to administer the blocks grant funds. On called vote, all voted in favor.

Mr. Hartman moved to approve Montour County Human Services as the County's designee for the 2020 Pennsylvania CARES Rent Relief Program and to complete the County's application. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moves to approve a memorandum of agreement with the Department of State to provide services with the Center for Internet Security, Inc. at no cost to the County. Mr. Bason explained CIS will provide an extra layer of internet security. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the purchase of a copier from Doceo at a cost of \$6,750.00 to be paid from the Records Improvement Fund. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve purchase of services agreements on behalf of Children & Youth Services as follows: Drug and Alcohol Rehabilitation Services, Family Care for Children and Youth, and Families United Network. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to allocate \$12,000.00 from the Hotel Tax Administration Fund to the Danville Business Alliance, citing the DBA's excellent work through the pandemic. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to purchase a 2019 Ford 4-350 maintenance vehicle at a cost of \$45,551.00 through the Costars program. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to promote Linda Zeager, CYS Caseworker, to a Caseworker II effective June 22. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to hire Jeremiah Rockwell as a Correctional Officer at a rated of \$14.29 per hour effective June 29. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to affirm the resignation of Valerie Mazol as Deputy Register of Wills effective June 12. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to affirm the hiring of Alese Fitzgerald as Deputy Register of Wills at a salary of \$21,000.00 Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to affirm the resignation of Angela Miller as part-time Deputy Coroner effective July 2. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to pay the following bills: General Account, \$1,453,616.80; Children & Youth, \$40,716.44; Liquid Fuels, \$1,073.55; Human and Community Service, \$1,970.82; Facilities, \$12,434.25; Uniform 911, \$0; Other Funds, \$87,567.53. Mr. Finn seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk