

FEBRUARY 8, 2022 MEETING MINUTES

Formally approved at February 22, 2022 meeting

FULL BOARD PRESENT: Also present: Norma Bird, Treasurer; Clair Heath, Sheriff; Sue Kauwell, Prothonotary; Bob Stoudt, MARC; Fred Gaffney, Columbia Montour Chamber of Commerce; Kristin McLaughlin, Geralee Zeigler, SEDA-COG; Geri Gibbons, Press Enterprise.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$261,672.89
General Account Receipts	\$33,509.38
General Account Checking .01%	\$1,000,146.42
Capital Reserve Fund .01%	\$4,297.02
Operating Reserve .01%	\$1,174,532.34
Total Checking	\$2,178,975.78
Act 13 Highway-Bridge .01%	\$272,462.09
Act 44 .01%	\$130,445.31
Act 89 .01%	\$171,996.80
American Rescue Plan .01%	\$1,156,995.54
Children and Youth Checking .01%	\$437,239.04
Emergency Rental Assistance Program .01%	\$797,345.83
ERAP 2	\$977,360.57
Facilities Fund .01%	\$1,075.89
Flood Mitigation .01%	\$2,816.29
Hazardous Material Account Checking .01%	\$21,486.62
Human & Community Services Checking .01%	\$122,002.49
Improvement Fund Checking .01%	\$12,223.55
Liquid Fuels Checking .01%	\$214,813.61
Offender Supervision Account Checking .01%	\$45,804.27
Storm Water Ordinance Escrow	\$42,761.05
Uniform 911 Surcharge .01%	\$734,538.46

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren called for public comment. Concerning the County's mask mandate suspension, Sheriff Heath noted the courts are still requiring masks for hearings.

There was no old business.

Mr. Holdren moved to add two items to the agenda – requests for letters of support for Advance Central PA’s Good Job Challenge Grant and the District 3 Community Safety Project Grant. Mr. Hartman seconded. On called vote, all voted in favor.

Under new business, Ms. McLaughlin presented an amendment to the 2019 CDBG subgrantee agreement with Danville Borough for its curb cut reconstruction project which would extend the termination date to November 30 and amend the project area to include Ferry, Pine and Church streets. Mr. Holdren moved to approve the amendment as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to revise a 2018 CDBG subrecipient agreement with the Danville Area Community Center to re-budget the DACC’s bridge entrance reconstruction project from \$15,131.50 to \$23,848.21. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a Professional and Administrative Services Agreement with SEDA-COG to administer the CDBG-DR project for the Iron Street property buyouts at a cost not to exceed \$15,400.00. While the County has traditionally contracted with SEDA-COG for administration services, DCED has directed PEMA to administer the grant. However, PEMA will not be responsible for such things as environmental reviews and labor compliance, which is what SEDA-COG will handle. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to sign a commitment letter to PEMA for a Hazard Mitigation Grant Program planning grant application to update its hazardous mitigation plan. As part of the grant agreement, PEMA will pay the 25 percent County match requirement. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to name EMA Coordinator Ed Burkland as the designated agent to execute documents on the County’s behalf for the HMGP planning grant update. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to designate EMA Coordinator Ed Burkland as the County’s designated agent on the Luzerne County Flood Protection Authority County Mitigation Committee. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Stoudt updated the Board on the status of MARC’s application for a DCNR Community Conservation Partnership Program grant. While the \$125,000.00 grant to improve parking and drainage at Hopewell Park as well as reconstruct the bicycle pump track has been approved, the funding is on hold. MARC neither owns nor has a long-term lease on the County land, which is a precondition of the grant. Mr. Stoudt said DCNR is willing to reallocate the award to Montour County rather than MARC, if both MARC and the County agree. The MARC Board has already voted to approve the transfer. Mr. Hartman moved to approve the acceptance of the grant and provide the necessary documentation to DCNR. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to adopt Resolution R-2-8-2022 seeking reversal of a proposal to toll nine Pennsylvania bridges, two of which are located in Luzerne County on Interstate 80 and 81, and which will adversely affect County residents. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to draft letters to state Sen. John Gordner and Rep. Kurt Masser opposing legislation to increase truck weights, which would increase damage to local roads and bridges and make roads less safe for drivers and pedestrians. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve an application of a PCorp Loss Prevention Grant of \$3,400.00 to purchase Covid-19 antigen rapid tests. Mr. Hartman seconded. On called vote, in voted in favor.

Mr. Finn moved to approve a request from Prison Warden Sam Kranzel to change the title of the Prison Lieutenant to Deputy Warden. The title change would not bring a change in duties or salary. Mr. Hartman seconded. Sheriff Heath asked if the action should be brought before the Prison Board. Mr. Finn said that could be done. On called vote, all voted in favor.

Mr. Holdren moved to affirm the resignation of Danielle Parker, Sheriff's Office Administrative Assistant, effective February 18. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve drafting a letter of support for Advance Centra PA's Good Job Challenge grant application. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to draft a letter of support for Northumberland County's District 3 Traffic Safety Network Project grant application, which includes Montour County. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to pay the following bills: General Account, \$289,183.91; Children & Youth, \$69,408.46; Uniform 911, \$0; Human and Community Service, \$2,517.39; Liquid Fuels, \$56.45; Other Funds, \$36,725.29. Mr. Finn seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk