

NOVEMBER 16 MEETING MINUTES

Formally approved at December 7, 2021 meeting

FULL BOARD PRESENT: Also present: Sue Kauwell, Prothonotary; Norma Bird, Treasurer; Robin Oberdorf, Maureen Casey, Penn State Extension; Ashley Mensch, Columbia County Family Centers; Geri Gibbons, Press Enterprise; Joe Sylvester, The Daily Item.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$289,319.45
General Account Receipts	\$83,185.38
General Account Checking .01%	\$1,235,652.17
Capital Reserve Fund .01%	\$4,296.94
Operating Reserve .01%	\$1,182,370.14
Total Checking	\$2,422,319.25
Act 13 Highway-Bridge .01%	\$272,457.54
Act 44 .01%	\$117,462.43
Act 89 .01%	\$159,916.69
American Rescue Plan .01%	\$1,176,904.11
Children and Youth Checking .01%	\$387,790.45
Emergency Rental Assistance Program .01%	\$797,332.51
Facilities Fund .01%	\$2,419.57
Flood Mitigation .01%	\$2,816.25
Hazardous Material Account Checking .01%	\$16,873.30
Human & Community Services Checking .01%	\$118,395.72
Improvement Fund Checking .01%	\$12,035.35
Liquid Fuels Checking .01%	\$196,708.40
Offender Supervision Account Checking .01%	\$54,369.37
Storm Water Ordinance Escrow	\$40,261.05
Uniform 911 Surcharge .01%	\$717,026.79

Mr. Hartman moved to accept the Treasurer's report as presented. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren called for public comment. There was none.

Mr. Holdren introduced Extension representatives Ms. Casey and Ms. Oberdorf. Ms. Casey gave an overview of Extension services, saying the pandemic changed Extension's way of working in the community. Webinars and remote learning replaced face-to-face

interaction. Even with that change, 2,000 contacts were made with Montour County residents in the last 12 months. Additionally, 279 Montour residents attended webinars and 16 in-person events, such as farm and school visits, were accomplished.

Ms. Oberdorf reported that in her two years as 4-H coordinator, clubs have increased from 12 to 16 to allow for increased interest in expressive arts and environmental sciences. She noted all 105 4-H members in Montour County completed Round-Up. Ms. Oberdorf is looking to start a 4-H alumni committee and is seeking a leader for an air rifle club. Mr. Holdren thanked both speakers, saying Extension is an invaluable resource that touches many lives.

Mr. Holdren introduced Ms. Mensch from the Columbia County Family Centers. Ms. Mensch said several years ago her agency received funding to open an office in Danville, which is located at the Danville Child Development Center. All services are grant-funded and there are no income guidelines for services, the goal of which is to keep families strong and connected to resources. Staff attempts to tailor services to areas where parents are struggling – such as sleep and developmental goals. Clients range from stay-at-home moms to at-risk families. Mr. Holdren thanked Ms. Mensch for serving our most vulnerable people.

There was no old business.

Under new business, Mr. Holdren moved to request proposals for a \$1,000,000.00 Tax Anticipation Note for 2022 with quotes due back by 4 p.m. December 6. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approved Resolution R-11-16-2021 for the Bridge 12 Reimbursement Agreement with PennDOT and granting Commissioner Hartman signatory authority on all documents. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve the program management agreement with the state Department of Agriculture for the Emergency Food Assistance Program effective October 1, 2020 through September 30, 2026. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to let bids on a 2014 Ford F250 pickup with bids due back by 3 p.m. December 3 in the Commissioners Office. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a PCorp Loss Prevention Grant application of \$5,700.00 to purchase and install a snowplow on a County maintenance truck. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a PCorp Loss Prevention Grant application of \$603.00 to purchase a scissor lift for use in the Food Pantry. Mr. Hartman seconded. On called vote,

Mr. Holdren moved to approve a PCorp Loss Prevention Grant application of \$1,196.00 for LED lighting on the exterior of the Administration Center. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a Tourism Grant application from MARC for a 40 percent draw on an additional 2 percent Hotel Tax levy as established on a current memorandum of understanding. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a purchase of service agreement on behalf of Children & Youth Services with Central Counties Youth Center effective July 1, 2021 through June 30, 2022. Mr. Finn seconded. On called vote all voted in favor.

Mr. Hartman moved to approve a space available agreement with Central Counties Youth Center through June 30, 2022. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve the resignation of Amy Hertzog, Children & Youth Services Caseworker II, effective November 12. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to pay the following bills: General Account, \$634,179.08; Children & Youth, \$59,555.16; Uniform 911, \$0; Human and Community Service, \$2,770.05; Liquid Fuels, \$387.92; Other Funds, \$15,115.60. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk