

JUNE 9, 2020 MEETING MINUTES

Formally approved at June 23, 2020 meeting

FULL BOARD PRESENT; Also present: Susan Kauwell, Prothonotary; Norma Bird, Treasurer; Brad Bason, IT; Greg Molter, Planning/Zoning/Human Services Director; Geri Gibbons, Press Enterprise; by phone: Jeremy Brown, ECEN Director; Joe Sylvester, The Daily Item.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

General Account Disbursements	\$578,086.74
General Account Receipts	\$485,351.90
General Account Checking .60%	\$3,327,992.75
Capital Reserve Fund .50%	\$55,101.86
Operating Reserve 50%	\$188,027.09
Total Checking	\$3,571,198.76
Act 13 Highway-Bridge .50%	\$180,457.58
Act 44 .60%	\$105,878.71
Act 89 .50%	\$135,192.24
Children and Youth Checking .60%	\$374,873.77
Facilities Fund .10%	\$726,544.17
Flood Mitigation .60%	\$2,808.52
Hazardous Material Account Checking .60%	\$23,426.79
Human & Community Services Checking .60%	\$88,276.87
Improvement Fund Checking .60%	\$20,729.64
Liquid Fuels Checking 60%	\$195,694.51
Offender Supervision Account Checking .60%	\$51,449.54
Storm Water Ordinance Escrow	\$35,836.05
Uniform 911 Surcharge 60%	\$713,976.71

Mr. Holdren called for public comment. Mr. Holdren recognized the election staff, thanking them for their efforts in the primary, particularly in the issuance of 1,700 mail-in and absentee ballots, which represented 46 percent of the total voter turnout. All polling places, too, remained open. There was no other comment.

Under old business, Mr. Holdren moved to adopt Ordinance 1 of 2020 to issue a general obligation note of up to \$4 million for acquisition of real estate, renovation of existing property and refinancing of existing debt. The \$4 million loan with 2.18% interest rate

from Jersey Shore State Bank will be repaid over a 12-year period with the first two years interest-only payments. Mr. Finn seconded. On called vote, all voted in favor.

Under new business, Mr. Molter presented proposed planning and zoning fees schedules, as approved by the Planning Commission, as follows:

Planning

Subdivision and Land Development applications - \$200.00

Stormwater Management – Engineering deposit, \$2,500.00; application/plan review, \$300.00; site inspections, \$300.00 per visit with expenses deducted from deposit

Timber Harvest permits - \$100.00 first acre with \$5.00 for each additional acre. Annual renewal required

Subdivision and Land Development review - \$150.00 for the first lot; \$50.00 for each additional lot.

Zoning

Application fee - \$50.00

Commercial Buildings

Constructions costs up to \$50,000, \$300.00; over \$50,000.00 \$500.00 plus \$2.00 per each \$1,000.00

Non-commercial

Single family detached - Construction costs up to \$50,000.00, \$300.00; over \$50,000.00, \$300.00 plus \$2.00 per each \$1,000.00

Accessory additions - \$50.00 plus \$5.00 per \$1,000.00 cost

Free-standing accessory - \$50.00 plus \$5.00 per \$1,000.00 cost

Additions or alterations - \$50.00 plus \$5.00 per \$1,000.00 cost

Change of use – Private, \$100.00; Business, \$500.00

Swimming pools - \$50.00 plus \$5.00 per \$1,000.00 cost

Demolition/Razing – Private, \$100.00; Business, \$200.00

Zoning Hearing Board - \$450.00

Signs – Business, \$50.00 per sign; billboard 100-300 square feet, \$100.00 per year; over 300 square feet, \$200.00 per year

Timber harvesting - \$100.00, inclusive of first acre, plus \$5.00 each additional acre

Noting the current fees were set in 2013, Mr. Holdren moved to approve the new fees. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Molter also presented the 2020-2021 State Food Purchasing Program grant agreement. The program allows the County Human Services Office to purchase food from wholesale retailers to distribute to low-income residents on a monthly basis. Approximately 70 to 120 families are helped each month, said Mr. Molter who explained the County typically receives approximately \$17,000.00 annually as well as administrative fees from the Commonwealth. Mr. Hartman moved to approve the agreement. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve the Bulletproof Vest Partnership Grant application of \$4,400.00 through the Bureau of Justice Assistance. The grant will be used toward the \$10,960.00 purchase price of vests for the Probation and Sheriff's offices. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve the following purchase of service agreements on behalf of Children and Youth Services: Kidspace National Centers, Clear Vision Residential Treatment Services and Columbia County Family Center Community Services Group. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a PCorp Loss Prevention Grant application of \$4,992.55 for supplies purchased by the County in response to the pandemic. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the resignation of Bradley Hertzog, Correctional Officer, effective April 29. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren announced the formation of an advisory group to assist the County in the disbursement of \$1.635 million in CARES Act funds. Mr. Holdren said the County has not yet received the specifics on allowable uses, but the intent of the committee will be to find the best ways to spend the funding. Mr. Holdren the County has also been approved for additional pandemic-related funds for the CDBG program and rental assistance.

Mr. Finn moved to approve an intent to secure a consultant for the Hazard Mitigation Plan update. The current five-year plan expires in July, Mr. Finn said. While the County has been working on the update, progress slowed during the pandemic as certain state officials and consultants needed to continue the update were not available. The motion allows EMA Coordinator Ed Burkland to start looking for a consultant, which will move the process along, he said. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to pay the following bills: General Account, \$283,862.89; Children & Youth, \$28,586.85; Liquid Fuels, \$687.34; Human and Community Service, \$1,093.95; Facilities, \$12,259.25; Uniform 911, \$0; Other Funds, \$4,662.00. Mr. Finn seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk