

SEPTEMBER 10, 2024 MEETING MINUTES

Formally approved September 24, 2024 meeting

FULL BOARD PRESENT; Also present: Norma Bird, Treasurer; Leslie Hosterman, SEDA-COG; Jillian Brandon, Human Services; Katie Kerr, Tracy Haas-Ungard, Central PA Food Bank; Karen Tinstman, Diane Miller Sones, Danville Pickleball; Anna Wiest, The Daily Item; Andrew Mumich, Press Enterprise.

Ms. Dressler asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Lynn moved to approve the minutes of the previous meeting. Ms. Dressler seconded. Mr. Finn abstained. On called vote, all voted in favor.

General Account Disbursements	\$331,133.93
General Account Receipts	\$121,756.92
General Account Checking	\$2,314,556.95
Capital Reserve Fund	\$5,113.37
Operating Reserve	\$1,582,026.61
Total Checking	\$3,901,696.93
Act 13 Highway-Bridge	\$155,665.93
Act 44	\$110,366.45
Act 89	\$247,616.50
Children and Youth Checking	\$938,900.64
Debt Service Fund	\$1,588,175.51
ERAP 2	\$139,859.48
Flood Mitigation	\$2,883.40
Hazardous Material Account Checking	\$15,087.64
Human & Community Services Checking	\$121,643.84
Improvement Fund Checking .01%	\$15,554.67
Liquid Fuels Checking	\$275,796.51
Offender Supervision Account Checking	\$57,104.73
Opioid Settlement Fund	\$74,300.58
Storm Water Ordinance Escrow	\$48,809.30
Uniform 911 Surcharge	\$822,758.50
Whole Homes Repair	\$24,364.00

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Lynn seconded. On called vote, all voted in favor.

Under public comment, Ms. Sones recognized the efforts of Ms. Dressler in her Danville Business Alliance role in staging the Fall Arts and Craft Festival in Danville.

Ms. Dressler recessed the public meeting to convene the 2024 CDBG final public hearing. Ms. Hosterman provided an overview of the projects selected for funding as follows: Montour County – DACC Veteran Sponsorship Program, \$45,000.00; Sunnybrook Park removal of architectural barriers, \$133,752.00; and \$39,000.00 SEDA-

Cog administration; Danville Borough – Montour Street reconstruction, \$78,840.00; SEDA-COG administration, \$17,100.00. Ms. Hosterman also reviewed fair housing requirements and accessibility grievance procedures. There being no public comment, the hearing was adjourned and public meeting reconvened.

There was no old business.

Under new business, Ms. Dressler moved to approve the projects and allocations for FFY 2024 CDBG funding as presented in the public hearing. Mr. Lynn seconded. On called vote, all voted in favor.

Mrs. Dressler moved to approve Resolution R-9-10-2024 to submit Montour’s CDBG application to the Pennsylvania Department of Community and Economic Development. Mr. Lynn seconded. On called vote, all voted in favor.

Ms. Dressler moved to approve the Fair Housing Resolution. Mr. Lynn seconded. On called vote, all voted in favor.

Ms. Dressler moved to approve Resolution R-9-11-2024 appointing Chief Clerk Holly Brandon as Section 504 Compliance Officer and establishing a grievance procedure. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Lynn moved to approve the 2025 RASA/VOJO grant application of \$36,7880.00 to the Pennsylvania Commission on Crime and Delinquency. Mr. Finn seconded. On called vote, all voted in favor.

Ms. Dressler moved to approve a space available agreement with Central Counties Youth Center on behalf of Children & Youth Services through June 30, 2025 at a per diem of \$595.00. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Lynn moved to approve submission of a PComp Safety improvement Grant of \$3,510.40 to provide an access control system in the Magisterial District Judge Office. Ms. Dressler seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a proposal for professional valuation services with Real Estate Appraisal and Marketing Associates at \$250.00 per hour for an upcoming tax appeals hearing. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to increase hourly rates for court-appointed attorneys and hearing officers, per a request from President Judge Gary Norton. Under the motion, attorney rates will go from \$75.00 to \$100.00 per hour and hearing officer rates from \$100.00 to \$125.00 per hour. Ms. Dressler seconded. On called vote, all voted in favor.

Mr. Lynn moved to approve a proclamation designating September as Hunger Action Month in the County. Mr. Finn seconded. On called vote, all voted in favor. Katie Kerr of Central Pennsylvania Food Bank thanked the Board for recognizing the observance, noting that with the ending of the child tax credit, food insecurity has increased by 7% in Pennsylvania, according to USDA figures.

Mr. Finn remarked on the success of the “choice pantry” implemented earlier this year by the County’s Human Services Office with help from the Central PA Food Bank. Ms. Brandon, Human Services Casework Manager, said there has been an uptick in those seeking help for food insecurity, especially among working families and the elderly, with the County’s food pantry currently assisting 150 to 250 families monthly.

Mr. Finn moved to affirm the hiring of John Buckenberger as a full-time Security Officer at \$16.50 per hour effective September 1. Mr. Lynn seconded. On called vote, all voted in favor.

Ms. Dressler noted correspondence from The Women's Center seeking permission to place pinwheels and educational signs on the Courthouse lawn in October to raise awareness of Domestic Violence Awareness Month.

Mr. Finn moved to pay the following bills: General Account, \$310,883.52; Children & Youth, \$69,730.75; Liquid Fuels, \$411.84; Human and Community Services, \$1,830.15; Other, \$141,401.83. Mr. Lynn seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Holly A. Brandon, Chief Clerk