

DECEMBER 28, 2021 MEETING MINUTES

Formally approved at January 11, 2022 meeting

FULL BOARD PRESENT: Also present: Norma Bird, Treasurer; Clair Heath, Sheriff; Melinda Dewalt, Deputy Prothonotary; Robin Oberdorf, Extension; William Wilt, Kim Wilt, Jeff LeFevre, Public; Joe Sylvester, The Daily Item; Geri Gibbons, Press Enterprise.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$508,124.62
General Account Receipts	\$104,337.66
General Account Checking .01%	\$227,040.74
Capital Reserve Fund .01%	\$4,296.98
Operating Reserve .01%	\$1,175,401.36
Total Checking	\$1,406,739.08
Act 13 Highway-Bridge .01%	\$272,459.78
Act 44 .01%	\$130,444.22
Act 89 .01%	\$171,995.36
American Rescue Plan .01%	\$1,166,558.30
Children and Youth Checking .01%	\$466,933.72
Emergency Rental Assistance Program .01%	\$797,339.06
ERAP 2	\$379,999.51
Facilities Fund .01%	\$1,075.87
Flood Mitigation .01%	\$2,816.27
Hazardous Material Account Checking .01%	\$21,486.44
Human & Community Services Checking .01%	\$112,135.16
Improvement Fund Checking .01%	\$11,983.45
Liquid Fuels Checking .01%	\$215,169.61
Offender Supervision Account Checking .01%	\$52,872.43
Storm Water Ordinance Escrow	\$40,261.05
Uniform 911 Surcharge .01%	\$717,032.36

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren called for public comment. Mr. Marks presented building plaques for the Administration Center, Courthouse and Prison commemorating recently completed building renovations. Mr. Holdren noted the project positions the County well for the future. He recognized former Warden William Wilt and architect Jeff LeFevre for their efforts in the renovation process. Mr. Finn thanked Mr. Wilt and Mr. LeFevre making sure the project stayed on schedule and on budget.

There was no old business.

Under new business, Mr. Holdren moved to approve Tax Resolution R-12-28-2021 adopting the 2022 General Fund budget of \$9,508,128.18 in revenues and \$9,507,919.06 in expenditures and setting millage at 4 mills along with a debt tax of .26652 mills. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to adopt the 2022 Liquid Fuels budget of \$445,169.00 in revenues and \$321,975.00 in expenditures. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to enter into a participation agreement with the Commonwealth for the allocation of opioid settlement funds. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to add a Common Pleas Essential Security Equipment Project Plan grant and a proposal from Akita Security to the agenda. Mr. Hartman seconded. On called vote, all voted in favor. Mr. Finn moved to approve acceptance of the grant from the AOPC in the amount of \$19,930.94 for exterior lighting, building access control, security cameras and related equipment. Mr. Hartman seconded. On called vote, all voted in favor. Mr. Finn moved to accept quotes from Akita Security of \$7,9610.00 for hardware and labor for the access control and \$7,372.00 for parts and labor for cameras related to the project. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve an inmate housing agreement with Columbia County for calendar year 2022 at a daily rate of \$60.00 per inmate. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a PComp Safety Grant application of \$14,692.00 for an intercom system at the Prison. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a PComp Safety Grant application of \$2,747.34 for the purchase of Covid-19 antigen rapid tests. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to reappoint the following to four-year terms on the Planning Commission: Thomas Benfer, Renee Goocey and Richard Jones. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to extend the terms of current Planning Commission members Walt Rupert, Frank Dombroski, Jeffrey Foster and Rodney Bird from three years to four years to comply with the Municipal Planning Code. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to appoint Kristin Mikita to a three-year term on the MARC Board. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a Family Medical Leave Act request from Penny Diehl, Prison Cook, beginning December 27. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a purchase of service agreement with Mike McCaffery to provide consulting and food preparation services at the Prison at a rate of \$25.00 per hour. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve payment of the following from the Hazard Mitigation Grant Program: a reimbursement of \$750.00 to the Operating Reserve Fund for Derry

Township appraisals; \$2,175.00 to Marks, McLaughlin, Dennehy & Piontek for professional services; and \$24,500.00 to Robert Gusick Demolition & Hauling. Mr. Hartman seconded. On called vote, all voted in favor.

Under recognition, Mr. Holdren read a resolution honoring Robin Oberdorf, Montour County, 4-H Youth Coordinator, on receiving the New Worker Award from the Pennsylvania Association of Extension 4-H Youth Development Professionals.

Mr. Finn moved to pay the following bills: General Account, \$417,711.67; Children & Youth, \$56,924.20; Uniform 911, \$0; Human and Community Service, \$2,573.39; Liquid Fuels, \$360.40; HMGP, \$27,425.00; Facilities, \$1,343.72; Other Funds, \$33,348.59. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk