

## **FEBRUARY 11, 2020 MEETING MINUTES**

Formally approved at February 25, 2020 meeting

FULL BOARD PRESENT: Also present: Norma Bird, Treasurer; Jeremy Brown, ECEN; Lloyd Bunch, Travis Marker, Public; Karen Blackledge, The Danville News.

Mr. Holdren asked those so inclined to rise for a prayer led by Assistant Solicitor Michael Dennehy. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

General Account Disbursements	\$300,808.63
General Account Receipts	\$60,137.22
General Account Checking 1.52%	\$895,485.28
Capital Reserve Fund 1.49%	\$54,908.02
Operating Reserve 1.49%	\$187,444.45
Total Checking	\$1,137,837.75
Act 13 Highway-Bridge 1.49%	\$186,416.60
Act 44 1.49%	\$105,544.00
Act 89 1.49%	\$123,779.98
Children and Youth Checking 1.49%	\$553,812.17
Facilities Fund 1.50%	\$770,994.25
Flood Mitigation 1.49%	\$2,761.39
Hazardous Material Account Checking 1.49%	\$21,617.51
Human & Community Services Checking 1.49%	\$92,806.98
Improvement Fund Checking 1.49%	\$19,822.03
Liquid Fuels Checking 1.48%	\$189,123.01
Offender Supervision Account Checking 1.49%	\$35,536.88
Storm Water Ordinance Escrow	\$34,636.05
Uniform 911 Surcharge 1.48%	\$710,124.76
	\$907,551.73

Mr. Holdren called for public comment. There was none. Mr. Holdren then introduced Mr. Brown as the newly appointed Director of ECEN, noting he has been a 9-1-1 employee since 2009 and most recently served as Deputy Director.

Under old business, Mr. Holdren moved to extend the date of the bid opening for the Administration Center, Courthouse and Prison Visitor's Center project from February 11

to 1 p.m. February 20 in order to allow potential bidders more time to prepare quotes. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren announced the USDA has approved the County's grant application under its Rural Development Program to purchase radios for the County and first responders. Mr. Holdren said he was thrilled the USDA approved the County for an \$88,600.00 grant as he was initially told if approved it would be for \$24,000.00. That amount will fund approximately 55 percent of the County's cost. To finalize the USDA grant process:

Mr. Holdren moved to approve a grant request for Obligation of Funds. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a grant Letter of Intent. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the grant Community Facilities Grant Agreement. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the grant's ACH Vendor Payment Enrollment Form. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to enter into a 9-1-1 Cost Recovery Plan with Northumberland County to provide dispatching services for Riverside Borough and Rush Township through ECEN. Mr. Hartman seconded. Under the agreement, Northumberland County will pay \$33,000.00 in year one and \$35,000.00 in year two with a 3 percent annual escalator thereafter. Under called vote, all voted in favor.

Under new business, Mr. Holdren moved to approve CDBG 2016 budget revisions as follows: \$10,328.00 from the Cooper Township private sewer laterals program and \$6,830.38 from the Jail annex removal of architectural barriers program moved to the accessibility project at Exchange Pool, and \$4,436.67 from the Jail annex removal of architectural barriers program moved to the Mill Street beautification project. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to enter into a Regional Government Enterprise Agreement for GIS support of next gen 911 services with the Environmental Systems Research Institute. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a Mutual Aid and Intergovernmental Cooperation Agreement among the counties of Montour, Bradford, Clinton, Columbia, Lycoming, Northumberland, Potter, Tioga, Sullivan and Union comprising the North Central Pennsylvania Task Force. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a Memorandum of Agreement with the Private Industry Council of Centre County to serve as financial administrator for the North Central Pennsylvania Task Force, comprised of Montour and the counties of Bradford, Clinton, Columbia, Lycoming, Northumberland, Potter, Tioga, Sullivan and Union. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to reappoint Al Neuner to a three-year term on the DRIVE Board of Directors. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to appoint Dennis Hummer to a three-year term on the DRIVE Board of Directors. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to accept the resignation of Sara Prieto from the Housing Authority Board effective February 6. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to accept a letter of resignation from Sara Prieto, Human Services Clerk/Typist, effective close of business February 28. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to affirm the hiring of Sarah Delp as a Juvenile Probation Officer at an annual salary of \$24,000.00 effective February 17. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve intermittent Family Medical Leave Act for Warden William Wilt effective March 25. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Dennehy announced that long-time Marks, McLaughlin and Dennehy employee Eleanor Gardner will retire at the end of the month after 61 years on the job.

Mr. Hartman moved to pay the following bills: General Account, \$98,379.82; Children & Youth, \$25,488.46; Liquid Fuels, \$387.78; Human and Community Service, \$0; Facilities, \$41,157.66; Other Funds, 29,457.21. Mr. Finn seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:  
Holly A. Brandon, Chief Clerk