

## **FEBRUARY 22, 2022 MEETING MINUTES**

Formally approved at March 8, 2022 meeting

FULL BOARD PRESENT: Also present: Norma Bird, Treasurer; Greg Molter, Human Services/Planning/Zoning Director; Jo Pennypacker, Veterans Affairs Director; Joe Sylvester, The Daily Item; Geri Gibbons, Press Enterprise.

Mr. Holdren asked those so inclined to rise for a prayer led by Rev. Molter. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$218,061.29
General Account Receipts	\$53,177.45
General Account Checking .01%	\$835,285.02
Capital Reserve Fund .00%	\$4,297.02
Operating Reserve .03%	\$1,174,532.34
Total Checking	\$2,014,144.32
Act 13 Highway-Bridge .03%	\$272,486.73
Act 44 .01%	\$130,446.42
Act 89 .03%	\$172,000.99
American Rescue Plan .00%	\$1,156,495.54
Children and Youth Checking .01%	\$400,258.99
Emergency Rental Assistance Program .00%	\$500,347.33
ERAP 2 .01%	\$977,362.71
Facilities Fund .01%	\$1,075.90
Flood Mitigation .01%	\$2,816.31
Hazardous Material Account Checking .01%	\$21,486.79
Human & Community Services Checking .01%	\$121,062.84
Improvement Fund Checking .01%	\$12,339.65
Liquid Fuels Checking .01%	\$214,815.44
Offender Supervision Account Checking .01%	\$47,737.26
Storm Water Ordinance Escrow	\$42,761.05
Uniform 911 Surcharge .01%	\$879,141.76

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren called for public comment. There was none.

Under old business, Mr. Hartman moved to adopt Resolution R-2-22-2022 to sign a signature page for the grant application and agreement transferring the DCNR C2P2 grant from MARC to Montour County for the Hopewell Park Rehabilitation and Pump Track

Development Project. The motion also provided signatory authority to Chairman Holdren. Mr. Finn seconded. On called vote, all voted in favor.

Under new business, Mr. Finn moved to let bids on the Prison HVAC upgrades project with bids due by 1 p.m. April 6 at the Administration Center. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to enter into a memorandum of understanding with Central Susquehanna Opportunities Inc. (CSO) to administer the ERAP2 rental assistance program at a 13% fee based on a percentage of services completed. Mr. Hartman seconded. It was noted CSO already has one employee working out of the County's Human Services Office and is looking at bringing another employee in. On called vote, all voted in favor.

Mr. Finn moved to approve application of a PCorp Loss Prevention Grant of \$2,490.00 to purchase two pair of taser gloves for the Prison. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to hire Jennifer Donnelly as a part-time Veterans Affairs Clerk/VSO Trainee at \$12.50 per hour effective March 28. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to pay the following bills: General Account, \$440,461.21; Children & Youth, \$61,205.85; Uniform 911, \$107,184.73; Human and Community Service, \$3,530.93; Liquid Fuels, \$452.77; Other Funds, \$12,901.58. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk