

APRIL 30, 2024 MEETING MINUTES

Formally approved May 14, 2024 meeting

FULL BOARD PRESENT; Also present: Norma Bird, Treasurer; Will McKenna, Sheriff; Greg Molter, Planning/VA; Brianna Dewalt, Coroner's Office; Melissa Matthews, Tanya Collins, Dina Patsiavos-Graham, SEDA-COG; Bill Lynn, Mark Giesen, Mary Schmotzer, Joan Styer, Beth Goldman, Public; Anna Wiest, The Daily Item.

Ms. Dressler asked those so inclined to rise for a prayer led by Rev. Molter. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Lynn moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$774,575.03
General Account Receipts	\$1,497,126.33
General Account Checking	\$1,732,835.94
Capital Reserve Fund	\$5,078.10
Operating Reserve	\$1,169,737.43
Total Checking	\$2,907,651.47
Act 13 Highway-Bridge	\$113,359.30
Act 44	\$109,352.16
Act 89	\$231,089.93
Children and Youth Checking	\$1,071,625.90
Debt Service Fund	\$1,327,112.30
ERAP 2	\$21,023.44
Flood Mitigation	\$2,872.58
Hazardous Material Account Checking	\$16,914.64
Human & Community Services Checking	\$126,895.16
Improvement Fund Checking .01%	\$15,115.43
Liquid Fuels Checking	\$262,791.76
Offender Supervision Account Checking	\$53,584.17
Opioid Settlement Fund	\$122,222.23
Storm Water Ordinance Escrow	\$52,078.55
Uniform 911 Surcharge	\$660,588.99
Whole Homes Repair	\$54,374.00

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Lynn seconded. On called vote, all voted in favor.

Ms. Dressler called for public comment. Ms. Goldman mentioned a noise issue with the manhole being repaired under the cut-and-cover tunnel in Danville Borough.

Ms. Dressler recessed the public meeting to convene the first CDBG public hearing for FFY 2024. Ms. Matthews provided a program overview, explaining an estimated \$220,000.00 in funding is anticipated for Montour County with another \$95,000.00 for Danville Borough. Project summaries are due May 31 with a final hearing to select projects on September 10.

Recent projects have included an HVAC system, ramp and dock doors for the County food pantry, elderly services for the Aging Office and an electrical modernization at the DeLong Community Hall, she said. Ongoing projects include a rural broadband project, demolition of blighted property in Anthony Township, accessibility at Hopewell Park and the Danville Area Community Center Ms. Matthes sought public comment. Mr. Giesen inquired about a project for a new sidewalk and retaining wall at the DACC. Mr. Bill Lynn mentioned a creek cleanup in an area that keeps flooding along Bloom Road. Ms. Matthews sought comment on concerns over previous projects as well as accessibility concerns. There being no further comment, Ms. Dressler adjourned the hearing and reconvened the public meeting.

There was no old business.

Under new business, Mr. Finn moved to approve an agreement to board Northumberland County inmates in the Montour County Prison at a \$70.00 per diem for calendar year 2024. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Lynn moved to approve a Tourism Fund grant proposal of \$4,000.00 from the Montour-DeLong Community Fair Association to provide entertainment for the 2024 fair. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Lynn moved to approve a Tourism Fund grant proposal of \$7,500.00 from the Danville Business Alliance for 2024 Danville Spring Fling activities. Mr. Finn seconded. On called vote, Mr. Lynn and Mr. Finn voted in favor. Ms. Dressler abstained.

Ms. Dressler moved to approve a donation of \$1,000.00 from the County's Tourism Administrative Fund to the Danville Fish Derby. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a PComp Safety Improvement Grant application of \$3,140.65 for the purchase of an access control system for the entrance door to the Magisterial District Judge support staff office. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Molter presented a letter from the Danville Riverside Ministerial Association in support of a proposed project by several County officials to inter unclaimed remains currently held by the Office of Coroner. Mr. Lynn stated his office is responsible for holding the remains of a growing number of indigent individuals, which cannot be buried in the event a family comes forth later to claim the remains.

Currently, the Coroner's Office is holding remains of 90 individuals, of which some are Montour residents and others from outside the County who have died at Geisinger. The Catholic Diocese has agreed to provide land for the mausoleum at the Odd Fellows Cemetery, Mr. Molter said. The next step is to raise funds to build the structure and then reach out to Vo-Tech or Penn College to see if students could take on construction of the mausoleum as a project. Mr. Molter said the plan "is the right thing to do (while) trying to be as respectful of public funds as possible."

If the initiative is approved by the Board of Commissioners, Mr. Molter said he and Mr. Lynn envision holding a memorial service on a quarterly basis to inter remains. Any excess funds would be used to maintain the facility, which will be under control of the Coroner's Office. Mr. Lynn moved to approve the undertaking and establish a Montour County Cemetery Building Fund. Mr. Finn seconded. On called vote, all voted in favor.

Ms. Dressler moved to approve an amendment to a purchase of service agreement with Concern for additional services to Children & Youth Services. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Lynn moved to reappoint Patricia Kitchen, Bonnie Trump and Chip Watson to three-year terms on the Agland Preservation Board. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve the hiring of Jonathan Derr as a Correctional Officer at an hourly rate of \$15.32 effective April 11. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Lynn moved to approve the hiring of Caitlyn Reedy as Administrative Assistant in the Office of Commissioners at an hourly rate of \$14.50 effective April 20. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve the hiring of Paul Kloberg as Veterans Affairs Director effective May 13 at a salary of \$26,000.00 with an additional \$1,500.00 supervisor stipend. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the resignation of Kaylyn-Janaye Heyward as CYS Caseworker II effective April 23. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Lynn moved to affirm the resignation of Marlene Shipe as Administrative Assistant in the Office of Magisterial District Judge effective April 26. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the resignation of Casey Flynn, Correctional Officer, effective April 30. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the resignation of Jason Leiby, Correctional Officer, effective April 17. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Lynn moved to affirm the resignation of Robin Kranzel, Deputy Prothonotary, effective June 7. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to designate April 14 – 20 as Public Safety Telecommunicators Week. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to pay the following bills: General Account, \$699,164.57; Children & Youth, \$118,030.11; Liquid Fuels, \$495.71; Human and Community, \$2,726.51; Uniform 911, \$104,888.83; Food Pantry, \$1,642.45; Other, \$138,459.67. Mr. Lynn seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Holly A. Brandon, Chief Clerk